



13 February 2018

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 19 February 2018 at 6.00pm for consideration of the following business -

- (1) Acknowledgement of Country
- (2) Recording of Meeting Statement
- (3) Apologies for non-attendance
- (4) Disclosures of Interest
- (5) Public Forum
- (6) Mayoral Minute
- (7) Notices of Motion
- (8) Confirmation of Minutes - Ordinary Council Meeting held on 18.12.17
- (9) Matters arising from Minutes
- (10) Reports of Staff
 - (a) Executive Services
 - (b) Corporate Services
 - (c) Infrastructure Services
 - (d) Planning and Environmental Services
- (11) Delegates Reports
- (12) Questions from Councillors
- (13) Closed Meeting

Yours faithfully

Rebecca Ryan
General Manager

5.30PM PRESENTATION – YINGLI SOLAR

Meeting Calendar 2018

February

Time	Date	Meeting	Location
10.00am	14 February 2018	Central Tablelands Water Meeting	Weddin
6.00pm	15 February 2018	Sports Council Meeting	Community Centre
10.00am	16 February 2018	Local Traffic Committee Meeting	Community Centre
6.00pm	19 February 2018	Council Meeting	Community Centre
4.00pm	20 February 2018	Local Emergency Management Committee Meeting	Community Centre
9.00am	23 February 2018	Mining Related Councils Meeting	Sydney
6.00pm	27 February 2018	Tourism, Town and Villages Committee Meeting	Community Centre

March

Time	Date	Meeting	Location
9.00am	2 March 2018	Country Mayors Association	Sydney
4.00pm	5 March 2018	Chifley LAC Community Safety Precinct Meeting	Bathurst
5.00pm	6 March 2018	Financial Assistance Committee Meeting	Community Centre
2.30pm	16 March 2018	Upper Macquarie Country Council Meeting	Kelso
6.00pm	19 March 2018	Council Meeting	Community Centre

April

Time	Date	Meeting	Location
10.00am	11 April 2018	Central Tablelands Water Meeting	Blayney
6.00pm	16 April 2018	Council Meeting	Community Centre
10.00am	20 April 2018	Local Traffic Committee Meeting	Community Centre

INDEX OF REPORTS OF THE BLAYNEY SHIRE COUNCIL MEETING
HELD ON MONDAY 19 FEBRUARY 2018

CONFIRMATION OF MINUTES	4
01) Minutes of the Previous Meeting held on Monday 18 December 2017.....	4
NOTICES OF MOTION	15
02) Notice of Motion.....	15
EXECUTIVE SERVICES	18
03) Application for Leave of Absence	18
04) Council Resolution Report.....	19
05) Central NSW Councils Joint Organisation	28
06) LGNSW Tourism Conference Parkes.....	33
07) Minutes of the Blayney Shire Cultural Centre Working Group Meeting held Monday 5 February 2018.....	35
CORPORATE SERVICES	37
08) Report of Council Investments as at 31 December 2017	37
09) Report of Council Investments as at 31 January 2018	42
10) Quarterly Budget Review Statement - December 2017	47
11) Payment of Expenses and the Provision of Facilities to the Mayor and Councillors Policy	75
12) Code Of Conduct Complaints For Period Ending 30 September 2017	77
13) Compliance And Reporting Activities.....	79
14) Lease of Land to Yingli Solar.....	82
15) Finalisation of Sale of Inala Untis	85
16) Review of Council Policies	87
17) Lease of Land for Agistment Purposes.....	90
18) LGA Boundary Alteration - McKellars Lane, Hobbys Yards.....	92
INFRASTRUCTURE SERVICES	98
19) Director Infrastructure Services Monthly report	98
20) Johnston Crescent - Tree Removal	102
21) Proposed Road Name - Unnamed Road at 168 Forest Reefs Road, Millthorpe.....	104
22) Minutes of the Blayney Shire Sports Council Meeting held on Thursday, 16 November 2017	106

01) **MINUTES OF THE PREVIOUS MEETING HELD ON MONDAY 18 DECEMBER 2017**

Department: Executive Services

Author: General Manager

CSP Link: 6.3 A well-run Council organisation.

File No: GO.ME.3

Recommendation:

That the Minutes of the Ordinary Council Meeting held on 18 December 2017, being minute numbers 1712/001 to 1712/026 be confirmed.

MINUTES OF THE BLAYNEY SHIRE COUNCIL ORDINARY MEETING HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY CENTRE, ON 18 DECEMBER 2017, COMMENCING AT 6.00PM

Present: Crs S Ferguson (Mayor), S Denton, A Ewin, D Kingham, J Newstead and B Reynolds.

General Manager (Mrs R Ryan), Director Corporate Services (Mr A Franze), Director Infrastructure Services (Mr G Baker), Director Planning & Environmental Services (Mr M Dicker) and Executive Assistant to the General Manager (Mrs L Ferson)

ACKNOWLEDGEMENT OF COUNTRY

MINUTES SILENCE

The Mayor invited Councillors, Staff and Public Gallery to be upstanding for a minutes silence to acknowledge the passing of Edward Ridley, a Council employee who had worked for Blayney Shire Council for 22 years.

RECORDING OF MEETING STATEMENT

APOLOGIES

1712/001

RESOLVED:

That the apology, tendered on behalf of Cr Somerville, be accepted.

(Reynolds/Ewin)

CARRIED

DISCLOSURES OF INTEREST

Nil

PUBLIC FORUM

Tracey Brodin – Item 18 – Development Application 53/2017 – Telecommunications Facility – 11 Sawyer Street, Barry

Robert Coyne - Item 18 – Development Application 53/2017 – Telecommunications Facility – 11 Sawyer Street, Barry

MAYORAL MINUTES**GENERAL MANAGER'S ANNUAL PERFORMANCE REVIEW****1712/002****RESOLVED:**

1. That Council nominate an additional Councillor, along with the Mayor, Deputy Mayor and a Councillor nominated by the General Manager to comprise the Performance Review Panel.
2. The Council delegate all tasks necessary for the completion of the Performance Review to the Performance Review Panel.
3. That the Performance Review Panel members all undertake training in accordance with the Performance Review Guidelines.
4. That the Mayor be delegated authority to finalise all arrangements, including a suitable date for the Performance Review Panel to convene and that all Councillors be notified of the date and provided with an opportunity for input and feedback.

(Kingham/Ewin)

CARRIED

1712/003**RESOLVED:**

That Council appoint Cr Reynolds as the additional Councillor for the General Manager's Performance Review Panel.

(Kingham/Newstead)

CARRIED

LGNSW PLANNING AWARD 2017**1712/004****RESOLVED:**

That Council's Director Planning and Environmental Services be congratulated on receiving a LGNSW Planning Award 2017 – Excellence in Leadership Division for Outstanding Individual Contribution – Rural/Regional Council.

(Ferguson/Newstead)

CARRIED

CONFIRMATION OF MINUTES**MINUTES OF THE PREVIOUS MEETING HELD ON MONDAY
20 NOVEMBER 2017****1712/005****RESOLVED:**

That the Minutes of the Ordinary Council Meeting held on 20

November 2017, being minute numbers 1711/001 to 1711/025 be confirmed.

(Kingham/Reynolds)
CARRIED

MATTERS ARISING FROM THE MINUTES

Cr Reynolds asked for an update on the Orange Regional Tourism Ltd (Item No 1711/009). The General Manager advised that Council had provided the necessary information for Orange City Council to submit the application to the Minister and signed the Funding Agreement, pending Council's approval of the constitution. On this matter, the Mayor added that following a meeting between Cr Reynolds and Somerville with Orange TDO Ltd representative a formal response in regards to the constitution questions will be provided to Council for approval.

NOTICES OF MOTION

NOTICE OF MOTION

1712/006

RESOLVED:

That Council explore options to include the Forest Reefs area in the Council's Community Plan.

(Reynolds/Kingham)
CARRIED

EXECUTIVE SERVICES REPORTS

CENTROC REGIONAL TOURISM GROUP DESTINATION PLAN

1712/007

RESOLVED:

That Council endorse the Centroc Regional Tourism Group Management Plan 2017 - 2020 and approves the membership fee of \$7,500 of the Centroc Regional Tourism program for Blayney Shire Council.

(Ewin/Newstead)
CARRIED

JOINT ORGANISATIONS

1712/008

RESOLVED:

That Council notes the report and endorse investigation and regional discussions on options available to Blayney Shire Council becoming a founding member of a new Central NSW (Centroc) Joint Organisation.

(Reynolds/Ewin)
CARRIED

TALLWOOD HALL VILLAGE ENHANCEMENT PROGRAM

1712/009

RESOLVED:

That Council approve the reallocation of \$5,000 Village Enhancement Program funds for the Tallwood Hall Trust towards

a Ride on Lawn Mower.

(Newstead/Reynolds)

CARRIED

MINUTES OF THE BLAYNEY SHIRE TOURISM, TOWNS AND VILLAGES COMMITTEE MEETING HELD 28 NOVEMBER 2017

1712/010

RESOLVED:

1. That the minutes of the Blayney Shire Tourism, Towns and Villages Committee meeting, held Tuesday 28 November 2017, be received and noted.
2. That Council write to Member for Bathurst requesting further consultation for Stop on Request to Newbridge services.
3. That Council refer to Traffic Committee and write to the Member for Bathurst and Minister for Transport regarding safety concerns and the traffic on Newbridge Railway Bridge at Cadia/Sealink on Newbridge Road.

(Newstead/Ewin)

CARRIED

CORPORATE SERVICES REPORTS

REPORT OF COUNCIL INVESTMENTS AS AT 30 NOVEMBER 2017

1712/011

RESOLVED:

1. That the report indicating Council's investment position as at 30 November 2017 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

(Kingham/Reynolds)

CARRIED

ANNUAL REPORT 2016/17

1712/012

RESOLVED:

That Council receive the report on lodgement of the 2016/17 Annual Report.

(Ewin/Newstead)

CARRIED

EXPRESSIONS OF INTEREST - BORROWINGS

1712/013

RESOLVED:

1. That the report on Expressions of Interest – Borrowings submissions received from suitable lending institutions to fund its Bridge Replacement Program be received.
2. That Council proceed with Option 1 for a term of 20 years at a fixed rate.
3. That Council select the institution that facilitates the best financial outcome for Council being TCorp at 3.71%p.a. over 20 years, subject to eligibility requirements.
4. That in the event that TCorp not allocate borrowings, Council

- select Commonwealth Bank at 4.08%p.a. over 20 years.
5. That Council delegate authority to the Mayor and General Manager to sign all necessary documentation to establish the Loan Funding Agreement.
 6. That Council provide normal security to the successful financial institution in the form of a charge over general rates income of Council.

(Ewin/Denton)

CARRIED**DISCLOSURES BY NEWLY ELECTED COUNCILLORS****1712/014 RESOLVED:**

That the Disclosures by Councillors Returns for the period as at 14 December 2017, as tabled be received.

(Denton/Newstead)

CARRIED**LEASE OF INDUSTRIAL LAND FOR AGISTMENT PURPOSES****1712/015 RESOLVED:**

1. That Council lease industrial land for a period of 3 years with a 1 year option to the following parties:

Lot 1	(Part Lot 1, DP 1072760):	C. Spears \$300
Lot 3	(Lot 202, DP 1196179):	G. Bird \$500
Lot 4	(Part Lot 2, DP 881885):	N. Collins \$500
Lot 5	(Part Lot 2, DP 881885) :	C. Bright \$650
Lot 7	(Part Lot 2, DP 881885):	N. Collins \$500
Lot 8	(Part Lot 2, DP 881885):	S.& K. Bennett \$1,500
Lot 10	(Lot 3, DP 1103517):	S.& K. Bennett \$1,500
Lot 11	(Part Lot 1, DP 134341):	A. Nicholson \$957
Lot 12	(Lot 222, DP 1175708):	N. Collins \$1,300
2. That Council invite further expressions of interest for Lease of Industrial Land for Agistment Purposes for lots 2, 6 and 9 not allocated.

(Ewin/Kingham)

CARRIED**INFRASTRUCTURE SERVICES REPORTS****DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT****1712/016 RESOLVED:**

That the Director of Infrastructure Services Monthly report for December 2017, be received and noted.

(Reynolds/Newstead)

CARRIED**TENDER FOR SUPPLY AND DELIVERY OF ROAD SIGNS - CENTROC PANEL CONTRACT****1712/017 RESOLVED:**

That Council accept and sign contracts with the following

providers for the Supply of road signs:

- Artcraft Pty Ltd
- Barrier Signs Pty Ltd
- De Neefe Pty Ltd

(Reynolds/Ewin)
CARRIED

1712/018 **BLAYNEY SHIRE SPORT AND RECREATION PLAN**
RESOLVED:

That Council adopt the Blayney Shire Sport and Recreation Plan 2017, as prepared by Place Design Group and Blayney Shire Council.

(Kingham/Newstead)
CARRIED

PLANNING AND ENVIRONMENTAL SERVICES REPORTS

1712/019 **DRAFT DEVELOPMENT CONTROL PLAN 2017**
RESOLVED:

That Council;

1. Endorse the Draft Blayney Shire Development Control Plan 2017 as attachment to this report, for public exhibition.
2. Authorise the General Manager to make any minor amendments including insertion of additional diagrams to the Draft Blayney Shire Development Control Plan 2017 content, as required for its exhibition.
3. Place the Draft Blayney Shire Development Control Plan 2017 and ancillary documents on public exhibition as required under the procedures of the Environmental Planning and Assessment Act 1979 and Environmental Planning and Assessment Regulation 2000.
4. Exhibit the Draft Blayney Shire Development Control Plan 2017 in accordance with the Community Engagement Strategy described in the report.

(Reynolds/Newstead)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST
Councillor Ewin	
Councillor Ferguson	
Councillor Kingham	
Councillor Reynolds	
Councillor Newstead	
Councillor Denton	
Total (6)	Total (0)

CARRIED

**DEVELOPMENT APPLICATION 53/2017,
TELECOMMUNICATIONS FACILITY, LOT 10 SECTION 21 DP
758062, 11 SAWYER STREET BARRY**

1712/020

RESOLVED:

That Council approve Development Application 53/2017 for a telecommunications facility, Lot 10 Section 21 DP 758062, 11 Sawyer Street, Barry subject to the conditions in Enclosure 7.
(Reynolds/Newstead)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST	
Councillor Ewin		
Councillor Ferguson		
Councillor Kingham		
Councillor Reynolds		
Councillor Newstead		
Councillor Denton		
Total (6)	Total (0)	CARRIED

DELEGATES REPORTS

**UPPER MACQUARIE COUNTY COUNCIL - DELEGATES
REPORT FOR OCTOBER 2017**

1712/021

RESOLVED:

That Council note the Upper Macquarie County Council Delegates Report for October 2017.
(Kingham/Reynolds)
CARRIED

**UPPER MACQUARIE COUNTY COUNCIL - DELEGATES
REPORT FOR NOVEMBER 2017**

1712/022

RESOLVED:

1. That Council note the Upper Macquarie County Council Delegates Report for November 2017.
2. That Council endorse the recommendations of the Upper Macquarie County Council in maintaining the current organisation structure and operations, with a review of its organisational structure and operations in 12 months' time.
(Reynolds/Kingham)
CARRIED

LATE REPORTS

**MINUTES OF THE BLAYNEY TRAFFIC COMMITTEE
MEETING HELD 15 DECEMBER 2017**

1712/023

RESOLVED:

1. That the minutes of the Blayney Traffic Committee, held on

- Friday 15 December 2017, be received and noted.
2. That Council consult via letter with the affected residents in both Collins and Rodd Streets, Carcoar regarding the conversion of the southern end of Collins Street (west of Belubula Street) to 'One Way' and provide update to the Local Traffic Committee.
 3. That Council and RMS Safety Around Schools Project Officer investigate current signage near Blayney High School pedestrian crossing and Council ensure current signage is compliant by start of 2018 school year.
 4. That the LTC recommends that Council approves the extension of the school bus zone times to match school zone times.
 5. That Council provides in principal support to the Millthorpe Markets to be held Sunday 8 April 2018 subject to the following conditions:
 - a. Development and implementation of a Traffic Management Plan (including Traffic Control Plans). All implementation and Traffic Control Works and Plans are to be completed by persons qualified to do so.
 - b. Council will forward Traffic Control Plan to RMS to be obtain approval from the RMS Traffic Operations Manager.
 - c. Approval is to be obtained from NSW Police.
 - d. The Event Organiser is to notify all Emergency Services of the event and associated road closures, including Blayney Hospital.
 - e. The Event Organiser is to notify all business proprietors and residents affected by the event at least 7 days prior to the event.
 - f. The Event Organiser will, advertise the temporary road closures, including a contact number for an event organiser, at least seven days prior to the event, in the local media.
 - g. Council acknowledges copy of \$20M Public Liability Insurance Policy indicating Blayney Shire Council's interests, with the date and location of the event.
 - h. Event Organiser to email bicycle clubs – advising Millthorpe Markets are on 3 December and could they ask their members to avoid riding to or around Millthorpe due to the increased traffic conditions.
 6. That the Kite Productions, Filming in Carcoar in January 2018 be approved subject to receiving compliant Traffic Control Plans including clarifying the need for 40km signage for road closures.
 7. That in principle support be given to the 2018 NAB Blayney to Bathurst (B2B) Cycling Festival to be held Sunday, 22 April 2018 subject to:
 - a. Development and implementation of a Traffic Management Plan (including Traffic Control Plans). All

- implementation and Traffic Control Works and Plans are to be completed by persons qualified to do so.
- b. Approval is to be obtained from the Roads and Maritime Services Traffic Operations Manager.
 - c. Approval is to be obtained from NSW Police.
 - d. Escort vehicles to be leading and following the participants at all times.
 - e. Council is to be provided with a copy of a \$20M Public Liability Insurance Policy indicating Blayney Shire Council's interests, with the date and location of the event.
 - f. The Event Organiser is to notify all Emergency Services of the event including Blayney Hospital.
 - g. The Event Organiser is to notify all business proprietors and residents affected by the event at least 7 days prior to the event.
 - h. The Event Organiser is to comply with the requirements of the "Guide to Traffic and Transport Management for Special Events" (Version 3.4), 2 August 2006, for a class 1 event.
 - i. The Event Organiser is to comply with the requirements of the "Guide for Bicycle Road Races" NSW 1 January 2004.
 - j. Advice is to be provided to RMS through the Traffic Management Plan (TMP) of alternate routes.
 - k. A formally nominated Controller/Liaison person for start of all events, shall be located at a designated place at all times.
8. That the Australia Day Carcoar 2018 event to be held 26 January 2018, be approved subject to:
- a. The Australia Day Committee completing an Application to Conduct and Event including a risk assessment.
 - b. Development and implementation of a Traffic Management Plan (including Traffic Control Plans prepared by Blayney Shire Council). All implementation and Traffic Control Works and Plans are to be completed by persons qualified to do so.
 - c. Council is to be provided with a copy of a \$20M Public Liability Insurance Policy indicating Blayney Shire Council's interests, with the date and location of the event.
 - d. The Event Organiser is to notify all Emergency Services of the event including Blayney Hospital.
 - e. The Event Organiser is to notify all business proprietors and residents affected by the event at least 7 days prior to the event.

(Reynolds/Ewin)

CARRIED

CLOSED MEETING**1712/024 RESOLVED:**

That the meeting now be closed to the public in accordance with Section 10A of the Local Government Act, 1993 for consideration of the following matters:

**LAND ACQUISITION FOR ROAD RE-ALIGNMENT
NEWBRIDGE ROAD - PART LOT 140 DP 750382**

This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

(Reynolds/Newstead)

CARRIED

CONFIDENTIAL MEETING REPORTS**LAND ACQUISITION FOR ROAD RE-ALIGNMENT
NEWBRIDGE ROAD - PART LOT 140 DP 750382****1712/025 RESOLVED:**

1. That Council approve the acquisition of land for the purpose of road re-alignment, being part of Lot 140 DP 750382 as required for road re-alignment safety improvements along the Newbridge Road and the land be classified as public road, as detailed in the report.
2. That Council authorise the Mayor and General Manager to affix the Council Seal to associated transfer document required to facilitate the acquisition.

(Reynolds/Ewin)

CARRIED

1712/026 RESOLVED:

That as consideration of the matters referred to in the closed meeting has been concluded, the meeting now be opened to the public.

(Newstead/Ewin)

CARRIED

**AT THE RE-OPENING OF THE MEETING TO THE PUBLIC, THE MAYOR
ANNOUNCED THE OUTCOMES OF RESOLUTION NUMBER 1712/025.**

There being no further business, the meeting concluded at 7.07pm.

The Minute Numbers 1712/001 to 1712/026 were confirmed on 19 February 2018 and are a full and accurate record of proceedings of the Ordinary Meeting held on 18 December 2017.

Cr S Ferguson
MAYOR

Mrs R Ryan
GENERAL MANAGER

02) NOTICE OF MOTION**Department:** Executive Services**Author:** Councillor Reynolds**CSP Link:** 5.1 A diverse and sustainable population in our communities and villages.**File No:** CR.ME.3**Motion:**

That Council resolve in relation to the Carcoar Road Bridge over Cowriga Creek and Carcoar Road:

1. To consult with bridge demolition experts over the demolition of the existing bridge and bring back to Council a tender option for the demolition of the existing bridge.
2. Not proceed with a wet crossing over Cowriga Creek.
3. Apply to the NSW and Australian Government's for funding to construct a new bridge and associated road infrastructure. This road infrastructure could also connect directly with the Central Tablelands Livestock Exchange
4. Develop options for the construction of a new bridge with a bridge consultant.
5. Reallocate funds from the construction of a Wet Crossing to the demolition of the existing bridge.
6. Council allocate a proportion of the remaining funds from the \$3 million bridge loan to the construction of the Carcoar Road Cowriga Creek Bridge, if Council agrees to proceed with the construction of the bridge.
7. If the bridge proceeds to construction, Council will reconstruct and bitumen seal the Carcoar Road from the northern end of the new bridge to just past the Davis Dairy.
8. Council explore funding options to bitumen seal the entire road from Carcoar to the Browns Creek Road cross roads as part of a funding application project or do a 1 km section of the Carcoar Road each year until fully bitumen.
9. A report back to each Council meeting on progress until this bridge project is completed.

Supporting notes from Councillor Reynolds:

Point No 3:

- The project funding application needs to highlight the broken link to the Central Tablelands Livestock exchange for producers on the Orange side of Blayney Shire as well as Orange/Cabonne area as an important transport route for three LGA's to bring their livestock to Carcoar.
- The application also needs to highlight a tourist route to link the historic towns of Carcoar with Millthorpe on a tourist road with an aboriginal significant name.

- There is also the potential for ANL product to be transported to the Mid-Western Highway from the Browns Creek site and sent further south making considerable economic savings for this business.

Point No 4:

- These design options should include shortening the bridge span from the existing 32 metres to about 20 metres, widening the creek channel underneath the bridge span in a similar design to that of the Evans Plains Creek Bridge on Newbridge Road (with focus on the northern bank) and potentially raising the height of a new bridge by up to 1 metre from the existing bridge to allow any extra floodwaters to go under it without topping the bridge.

Point No 6:

- The proportion of funds required will be determined after funding applications for grants are taken into account.

Point No 7:

- This would be the steepest section of the road and subject to washouts in major rain events. This would also minimize the amount of dust from the road experienced by the Dairy.

Point No 8:

- Council should consider apply for the Growing Local Economies Funding using the business case for Agriculture, ANL product transport and tourism.
- The project funding application needs to highlight the broken link to the Central Tablelands Livestock exchange for producers on the Orange side of the Shire and the Orange/Cabonne area as an important transport route for three LGA's to bring their livestock to Carcoar.
- There is also the potential for ANL product to be transported to the Mid-Western Highway from the Browns Creek site.
- The application also needs to highlight a tourist route to link the historic towns of Carcoar with Millthorpe on a tourist road with an aboriginal significant name.

General Manager Comment:

At the November 2017 Meeting, whilst the licence agreement with NSW Crown Lands for the wet crossing was accepted, Council resolved that before any works be undertaken a report be provided with various options for a crossing and potential costings (**Resolution No 1711/001**).

It is the General Manager's responsibility to ensure that Council's decisions and priorities are implemented in a timely and efficient manner, consistent with the goals and objectives of the Council.

Works have not nor will be commenced until this report is provided to Council as resolved last November. Staff have been working on ensuring the CAPEX, R&M projects and normal operational services are maintained and this directive by Council will be implemented in a timely and efficient manner.

The shire roads tour held on 15 January 2018 provided an opportunity for Councillors to inspect first-hand the closed Cowriga Creek Bridge and discuss the issues and current constraints of the site together with staff. The General Manager then notified Councillors via email on 19 January 2018 of the intention to engage a specialist bridge design engineer to work with Council and prepare the bridge replacement/alternatives options paper as requested.

This independent report will be completed in plenty of time for Council to consider the options as we progress budget deliberations and finalising of the new Resourcing Strategy; namely the Long Term Financial Plan (LTFP) and Asset Management Plan (AMP). Reassurance was provided that relevant information will be communicated to update Councillors about this project from the Director in monthly Infrastructure Services Information Reports.

The Integrated Planning and Reporting (IP&R) project plan was introduced to Councillors at the February workshop, and the current Resourcing Strategy documents presented. This timeframe ensures that in meeting all IP&R regulations all documents are endorsed or adopted by Council by 30 June 2018.

There will be at least 3 drafts of the LTFP and AMP; and 2 drafts of the 4-year Delivery Plan and 1-year Operational Plan (Budget) prepared for feedback and input by Councillors at various workshops in March, April and May to deliver final drafts for Public Exhibition at the May Council meeting.

These workshops provide an opportunity for Council to consider significant projects like the Cowriga Creek Bridge replacement options, run various budget scenarios and discuss individual and collective Councillor priorities.

When preparing a shovel ready project; irrespective of funding source, in addition to building the business case around the economic and social benefit, Council must assess the financial impacts to rate payers and future budgets in undertaking proper due diligence.

A Councillors role is to make considered and informed decisions and there is significant risk in Council pre-empting a decision for a large project such as this which is not included in the current Operational Plan or Delivery Plan.

This notice of motion has significant strategic and financial implications which should be taken into consideration by Councillors. It is therefore recommended that this matter be deferred to the 21 May Council meeting, pending the preparation of such a report.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

03) APPLICATION FOR LEAVE OF ABSENCE

Department: Executive Services

Author: General Manager

CSP Link: 6.3 A well-run Council organisation.

File No: GO.CO.1

Recommendation:

That Council approve the Leave of Absence application submitted by Cr Newstead for the April 2018 Council meeting.

Reason for Report:

Cr Newstead has submitted an application for Leave of Absence, for the April Council meeting.

Report:

Cr Newstead will be an apology for the 16 April 2018 Council meeting.

Risk/Policy/Legislation Considerations:

This application for a Leave of Absence has been submitted to receive formal granting of leave as per s234 Local Government Act (1993), s235A Local Government Regulations (2005) and s4.4 and 4.5 Council's Code of Meeting Practice.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

04) COUNCIL RESOLUTION REPORT

Department: Executive Services

Author: General Manager

CSP Link: 6.3 A well-run Council organisation.

File No: GO.ME.1

Recommendation:

That Council notes the Resolution Report to December 2017.

Reason for Report:

The General Manager is responsible for ensuring that Council's policies, decisions and priorities are implemented in a timely and efficient manner, consistent with the goals and objectives of Council. The General Manager provides the management oversight in relation to all information progressing from appropriate staff to Council for consideration via the Business Paper.

After a Council meeting, each resolution is allocated to the General Manager or responsible officer to action in accordance with the intent of the Council decision. Directors then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis.

Council have requested an Outstanding Resolution Report on a quarterly basis.

Report:

This Council Outstanding Resolution Report includes Council Resolutions up until the December 2017 Council Meeting.

Council currently has 20 resolutions 'in progress'.

A note in the status section has been completed by the relevant responsible officer with a reason if available.

Date of Council Meeting	Res. No	Resolution	Owner	Comments
19-Dec-16	1612/004	<p>Minutes of the Blayney Shire Cultural Centre Working Group Meeting held Monday 5 December 2016 RESOLVED 3. That the Canobolas RFS Zone Committee consider the locations and type of bush fire danger rating signs and their effectiveness in the Blayney Shire and to provide a solution as to a potential location and cost of an electronic sign in Blayney.</p>	GM	In progress: RFS having difficulty identifying new site and finding someone to maintain. Will liaise & resolve with GM by Sept 17.
19-Dec-16	1612/022	<p>Contaminated Land Policy RESOLVED That Council place the draft Contaminated Land Policy on public exhibition for a period of 28 days.</p>	DPES	Reviewing length of policy before reporting back to Council.
18-Apr-17	1704/015	<p>Planning Proposal to Amend Blayney Local Environmental Plan 2012 - Flood Planning Map RESOLVED That Council forward a Planning Proposal to the Minister for Planning and Environment seeking to amend the flood planning map within the Blayney Local Environmental Plan 2012.</p>	DPES	Exhibition to commence shortly.
18-Apr-17	1704/016	<p>Planning Proposal to Amend Blayney Local Environmental Plan 2012 - RU1 Primary Production to RU5 Village, 61 Forest Reefs Road Millthorpe 1. That Council forward a Planning Proposal to the Minister for Planning and Environment seeking to amend the Blayney Local Environmental Plan 2012 by rezoning 61 Forest Reefs Road Millthorpe from RU1 Primary Production to RU5 Village. 2. Council as a separate, independent process proceed to review and update the Blayney Settlement Strategy 2012 during the 2017/18 financial year</p>	DPES	Exhibition completed, awaiting response from applicant.

Date of Council Meeting	Res. No	Resolution	Owner	Comments
18-Apr-17	1704/018	Blayney 2020 MasterPlan Pedestrian Link Project Stage 1 RESOLVED That Council delegate the General Manager to continue to negotiate for the Pedestrian Link Project subject to final approval of Council.	GM	In progress. GM has undertaken negotiations. No further result at present time.
15-May-17	1705/006	Minutes of the Blayney Shire Cultural Centre Working Group Meeting held Monday 1 May 2017 RESOLVED 3. That Council undertake the Blayney Library painting and shelving project and include the additional minor items of new sliding door and installation of a small hot water service as capital expenditure requests to ensure Library and Family History Services are supported in the short term.	GM	The funding application submitted to Regional Cultural Fund for digitization of Viv Kable collection was unsuccessful.
19-Jun-17	1706/017	Naming of Bridges RESOLVED 1. That the source of names for the proposed naming of the 6 bridges currently being replaced across Blayney Shire be undertaken, as if applicable, in accordance with Council's Road and Street Names Policy (25F). 2. That Council seek local community input, including via local schools and the Blayney and Lyndhurst RSL sub-branches.	DIS	Blayney Shire Local & Family History Group - Gwenda Standbridge has provided profile/biographies of young servicemen who died overseas. Council to engage school groups in selection of naming of bridges.

Date of Council Meeting	Res. No	Resolution	Owner	Comments
17-Jul-17	1707/009	<p>Minutes of the Blayney Traffic Committee Meeting held 16 June 2017 RESOLVED</p> <p>2. That Council design and install a compliant disabled parking space in Redmond Oval Complex near the entrance of Millthorpe Public School and seeks written confirmation from Millthorpe Public School that they will commit to undertaking the extension of the footpath from the school boundary to adjoin their existing footpath. Council to liaise with Millthorpe Pharmacy in regards to the need, usage and possible removal of one of the two existing disabled parking spaces in Victoria Street, Millthorpe.</p>	MI	In progress
14-Aug-17	1708/010	<p>Neville Multipurpose Court That subject to the agreement by the Presbyterian Church, Council provides approval and support for the Neville Multipurpose Court Project and formalise a long term lease or licence agreement for part of Lot 9 DP662515 then lodge a Development Application.</p>	GM	In progress. DA lodged on 24/01/2018.
14-Aug-17	1708/022	<p>Minutes of the Blayney Shire Sports Council Meeting held on Thursday, 3 August 2017 RESOLVED</p> <p>3. Council to consider opening a pedestrian gate at KGO for general access.</p>	MI	Pedestrian gate at KGO has been opened (Queen Street side) and will be trialled for 6 months then reviewed.
14-Aug-17	1708/024	<p>Minutes of the Blayney Shire Access Advisory Committee meeting held 3 August 2017 RESOLVED</p> <p>2. Blayney Shire Access Committee supports creation of a compliant accessible carpark within the Blayney Public School grounds.</p> <p>3. That Council investigate altering the gutter in Lindsay Street to create a pedestrian layback in alignment with the entrance to Blayney Public School.</p> <p>4. That Council upgrade the existing accessible on street car spaces in Osman Street to satisfy the DA condition associated with the CentrePoint</p>	DPES	In progress. Items 5 & 6 referred to DIS.

Date of Council Meeting	Res. No	Resolution	Owner	Comments
		<p>swimming pools upgrade.</p> <p>5. That Council investigate options for creation of an accessible car space in southern part of Millthorpe (lower Pym St or Station PI vicinity).</p> <p>6. That Council investigate the condition and adequacy of the footpath at the intersection of Osman St and Farm Lane.</p> <p>7. That Council consider installation of an accessible car space symbol on the VIC sign similar to the caravan parking sign to inform people of the accessible car park behind the VIC.</p>		
25-Sep-17	1709/030	<p>Blayney Shire Council Crown Reserves Reserve Trust (R66163) - Licence To Blayney Shire Community Mens Shed</p> <p>RESOLVED</p> <p>1. That Council, acting in its capacity as Reserve Trust Manager, consent to a licence being issued to the Blayney Shire Community Men's Shed Inc. for a period of 20 years for part of Crown Reserve R66163 (part Lot 2 DP 1085587) known as Blayney Shire Council Crown Reserves Reserve Trust.</p> <p>2. That Council, acting in its capacity as Reserve Trust Manager, apply a licence fee of \$483.00 (including GST) per annum.</p> <p>3. That pursuant to the requirements of the Crown Land Act (1989), Council advertise for a period of 14 days its intention to enter into a long term licence agreement for Reserve R66163 (part Lot 2 DP 1085587).</p> <p>4. That Council authorise the General Manager to facilitate amendments required by NSW Department of Industry – Lands.</p> <p>5. That Council authorise the Mayor and General Manager to affix the Council Seal, sign and execute the Licence.</p>	DCS	Awaiting notification on status of matter.

Date of Council Meeting	Res. No	Resolution	Owner	Comments
25-Sep-17	1709/031	<p>Blayney Shire Council (R590102) Reserve Trust - Lease To Blayney Multi Service Outlet RESOLVED</p> <p>1. That Council, acting in its capacity as Reserve Trust Manager, consent to a lease being issued to the Blayney Multi Service Outlet for a period of 10 years for Crown Reserve R590102 (Lot 23 Section 14 DP 758121) known as Blayney Shire Council Reserve Trust.</p> <p>2. That Council, acting in its capacity as Reserve Trust Manager, apply a lease fee of \$483 (including GST) per annum.</p> <p>3. That Council make application for the purpose of Blayney Shire Council Reserve Trust R590102 to be amended to community.</p> <p>4. That pursuant to the requirements of the Crown Land Act (1989), Council advertise for a period of 14 days its intention to enter into a long term lease for Reserve 590102.</p> <p>5. That Council authorise the General Manager to facilitate lease amendments required by NSW Department of Industry – Lands.</p> <p>6. That Council authorise the Mayor and General Manager affix the Council Seal, sign and execute the lease.</p>	DCS	Awaiting notification from Crown Lands on status of matter.
20-Nov-17	1711/009	<p>Orange TDO Ltd RESOLVED</p> <p>1. That Blayney Shire Council, make an application to the Minister for Local Government under s358 of the Local Government Act 1993 seeking approval to participate in the formation of a corporation to be set up to deliver industry led regional tourism services for the Blayney, Cabonne and Orange council areas, subject to Council's approval of the constitution.</p>	GM	Application to Minister submitted 17 December 2017. Advice received decision will be made in 4-6 weeks.
20-Nov-17	1711/019	<p>Carcoar Road - Cowriga Creek Wet Crossing RESOLVED</p> <p>2. That before any works be undertaken on the licenced land a report be provided to Council with various options for a crossing and potential costings.</p>	MO	In progress

Date of Council Meeting	Res. No	Resolution	Owner	Comments
18-Dec-17	1712/008	Joint Organisations RESOLVED That Council notes the report and endorse investigation and regional discussions on options available to Blayney Shire Council becoming a founding member of a new Central NSW (Centroc) Joint Organisation.	GM	Report to February 2018 meeting
18-Dec-17	1712/010	Minutes of the Blayney Shire Tourism, Towns and Villages Committee Meeting held 28 November 2017 RESOLVED 2. That Council write to Member for Bathurst requesting further consultation for Stop on Request to Newbridge services.	GM	In progress
18-Dec-17	1712/019	Draft Development Control Plan 2017 RESOLVED That Council; 1. Endorse the Draft Blayney Shire Development Control Plan 2017 as attachment to this report, for public exhibition. 2. Authorise the General Manager to make any minor amendments including insertion of additional diagrams to the Draft Blayney Shire Development Control Plan 2017 content, as required for its exhibition. 3. Place the Draft Blayney Shire Development Control Plan 2017 and ancillary documents on public exhibition as required under the procedures of the Environmental Planning and Assessment Act 1979 and Environmental Planning and Assessment Regulation 2000. 4. Exhibit the Draft Blayney Shire Development Control Plan 2017 in accordance with the Community Engagement Strategy described in the report.	DPES	Currently on exhibition

Date of Council Meeting	Res. No	Resolution	Owner	Comments
18-Dec-17	1712/023	<p>Minutes of the Blayney Traffic Committee Meeting held 15 December 2017 RESOLVED 2. That Council consult via letter with the affected residents in both Collins and Rodd Streets, Carcoar regarding the conversion of the southern end of Collins Street (west of Belubula Street) to 'One Way' and provide update to the Local Traffic Committee.</p>	MI	In progress
18-Dec-17	1712002 & 1712/003	<p>General Manager's Annual Performance Review RESOLVED 1. That Council nominate an additional Councillor, along with the Mayor, Deputy Mayor and a Councillor nominated by the General Manager to comprise the Performance Review Panel. 2. The Council delegate all tasks necessary for the completion of the Performance Review to the Performance Review Panel. 3. That the Performance Review Panel members all undertake training in accordance with the Performance Review Guidelines. 4. That the Mayor be delegated authority to finalise all arrangements, including a suitable date for the Performance Review Panel to convene and that all Councillors be notified of the date and provided with an opportunity for input and feedback. RESOLVED That Council appoint Cr Reynolds as the additional Councillor for the General Manager's Performance Review Panel.</p>	Mayor	In progress. Review scheduled for 20/02/2018

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

05) CENTRAL NSW COUNCILS JOINT ORGANISATION

Department: Executive Services

Author: General Manager

CSP Link: 6.3 A well-run Council organisation.

File No: GR.LR.3

Recommendation:

In accordance with Part 7 of Chapter 12 of the Local Government Act 1993 (Act), Blayney Shire Council resolves:

1. That the General Manager inform the Minister for Local Government (Minister) of Blayney Shire Council's endorsement of the Minister recommending to the Governor the establishment of a Central NSW Councils Joint Organisation (CNSWCJO) in accordance with this resolution.
2. To approve the inclusion of Blayney Shire local government area in the CNSWCJO.
3. That the CNSWCJO be established to cover the Council's area and any one or more of the following council areas:
 - a. Bathurst Regional Council, Blayney Shire Council, Cabonne Council, Cowra Shire Council, Forbes Shire Council, Lachlan Shire Council, Lithgow City Council, Oberon Council, Orange City Council, Parkes Shire Council and Weddin Shire Council.
4. That, on the expiry of a period of 28 days from the making of this resolution, the General Manager provide the Minister:
 - a. with a copy of this resolution including the date on which Council made this resolution, and;
 - b. inform the Minister that this resolution has not been rescinded, for the purpose of the Minister issuing a certificate under section 400P of the Act.

Reason for Report:

In accordance with the new Joint Organisation (JO) legislation Council is required to provide a resolution informing the Minister for Local Government of Council's endorsement of the establishment of a JO.

As outlined in a report provided to Council at the December 2017 meeting, the JO legislation was recently introduced and passed by the NSW Parliament. Blayney Shire Council has progressed discussions with other Centroc member councils, and a meeting was held in Orange on 12 December with Office of Local Government representatives.

Report:

Joint Organisations (JO's) are a key component of the local government reform process and have the intention to transform the way in which the State

Government and local government collaborates and sets regional priorities to support local communities. Centroc was selected as one of 5 Pilot JOs.

Centroc's entity status is currently a Section 355 Committee of Forbes Shire Council. The Centroc Board has had ongoing concerns with this structure as it unfairly burdens Forbes. The Board recognises that the JO legislation addresses this issue.

The State Government has passed legislation for the formal creation of Joint Organisations under the Local Government Amendment (Regional Joint Organisations) Bill 2017. This allows councils in regional NSW to voluntarily create Joint Organisations.

The essential elements of a JO's operation are as follows:

- Established and dissolved by Proclamation.
 - This means that if a council wants to join or leave a JO then the JO must be recreated through Proclamation;
- Body Corporate and a statutory corporation under the Interpretation Act;
- Council must resolve to join the JO. The resolution must be in a specific format that mentions the other councils in the JO.
- Principal Functions:
 - Establish strategic regional priorities and strategies and plans for their delivery
 - Regional Leadership to advocate for strategic regional priorities
 - Identify and take up opportunities for intergovernmental co-operation.
- Other functions:
 - As directed by the members (including regulatory functions)
 - As directed by legislation
 - As delegated by the CEO of the OLG
- Board – Mayors only with 1 delegate per council unless the JO decides it wants 2. Then it must be 2 from each council, the second delegate must be a Councillor.
- General Managers attending meetings are not voting Board members
- Associate Membership is provided for and includes Department of Premier and Cabinet (DPC) and County Councils which means that Central Tablelands Water, Upper Macquarie County Council may be associate members. Hilltops, Upper Lachlan and other neighbouring councils outside the Planning Boundary may also seek to be associate members which is at the discretion of the JO Board;
- Voting – equal votes per member council, no votes for associate members;

- Chair – holds office for 2 years and can be a non-voting Chair. Where there is a non-voting chair the chair's council nominates another representative to be the voting delegate;
- Executive Officer is the Public Officer;
- Exercise of Functions – can be by employees, agents and contractors, committees of the board, jointly with others including member councils or another JO and by a delegate of the joint organisation. A council cannot be required by a decision of the JO to delegate any of its functions to the JO;
- Delegations – can delegate to an EO, a Board committee or any other person or body any of the functions of the JO. The JO can sub-delegate any functions delegated to it by the CEO of OLG;
- The Act applies to a JO the same way as it applies to a council except for the stated exemptions. JOs are exempted from activities such as Integrated Planning & Reporting, community consultations, elections, planning, strategic planning and annual reports;
- Staff are employed under the State Industrial Relations system; and
- Regulations will be written to facilitate the work of the JO.

Risk/Policy/Legislation Considerations:

The JO legislation addresses the current constraints on the Regional Organisation of Councils (ROC) governance model being a s355 Committee of Council. Centroc is a s355 Committee of Forbes Shire Council, with staff employment shared by a number of member Councils. The Centroc Board has had ongoing concerns with this structure as it unfairly burdens Forbes. The Board recognises that the JO legislation addresses this issue.

The JO will employ its own staff and be a legal entity in its own right as per the legislation, similar to that of a County Council.

Direction from the OLG is that full members of a JO must fall into a regional planning area. And whilst Centroc shares a planning boundary with Orana Regional Organisations of Councils (OROC), advice received from OROC is that there is no interest in forming a JO with any Centroc members, rather they have commitment by the NSW Government to include Councils in the Far West in their JO.

JOs can be formed with a minimum of 2 councils boundaries should:

- align with, or 'nest' within one of the State's planning regions
- demonstrate a clear community of interest between member councils and regions
- not adversely impact on other councils or JOs, for example, leaving too few councils to form a JO
- be based around a strong regional centre or centres; and
- be of an appropriate size to partner with State, Commonwealth and other partners.

While the choice to join and composition of a JO is voluntary, the NSW Government will only support the creation of a JO within existing State planning regions and in regional NSW. For Blayney Shire, this would mean membership within the Central West/Orana Planning Area.

Centroc members agreed at the workshop Tuesday 12 December 2017 to recommend to members they proceed with establishing a JO of 11 Centroc councils within the Central West NSW Planning boundary. That is;

- Bathurst Regional Council
- Blayney Shire Council
- Cabonne Council
- Cowra Shire Council
- Forbes Shire Council
- Lachlan Shire Council
- Lithgow City Council
- Oberon Council
- Orange City Council
- Parkes Shire Council; and
- Weddin Shire Council.

Associate members will be at the discretion of the membership and developed as part of the Charter. Given the significance of water in the region, Central Tablelands Water County Council Associate JO membership should be supported by the Board. The Charter will be developed subsequent to the Proclamation of the JO and advice from the OLG is that it will be similar to the Charter developed during the Pilot period.

While the Regulations for JOs are yet to be released, discussion in the region is generally positive, the Centroc Board has provided in principle support and is encouraging Centroc members to take up this offer. The Regulations are expected to be finalised for consultation with Councils within the next week.

With the exception of Lithgow City Council, all Centroc members have either resolved or in the process of passing the formal resolution supporting the Centroc Board's position. Lithgow City Council having determined otherwise as a result of concerns of unknown 'financial impact to the community', the need for resignation from the JO by proclamation and the lack of any regulations.

The recommendation above includes Lithgow City Council on the basis that excluding them would prevent an alternative decision as all regional Councils have until 28 February to submit a resolution to the Minister.

Budget Implications:

Membership fees will be determined by the Board. Council has a budget allocation for the associated membership fees to Centroc which would transfer to the JO, and so until this time any budget implications are not possible to predict. However it is not foreseen that the Centroc financials would be

markedly different to what is operating currently unless the scope of the operations changed.

The OLG has advised that there is \$3.3m available in seed funding to establish JOs across NSW and the Central NSW Councils JO would be making an application for this support.

Blayney Shire receives financial savings via economies of scale achieved being involved in various group procurement, regional contracts and having a voice at strategic level for state government agency planning. Working cooperatively with Centroc members achieves additional professional development and support networks for staff.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

06) LGNSW TOURISM CONFERENCE PARKES

Department: Executive Services

Author: General Manager

CSP Link: 1.3 A well established, connected and prosperous tourism industry.

File No: PE.TD.5

Recommendation:

That Council approve the payment of the conference registration, travel and accommodation expenses for 3 Blayney Shire Council delegates being; Councillor Ferguson, Councillor Reynolds and the General Manager to attend the LGNSW Tourism Conference 2018 in Parkes.

Reason for Report:

To approve the registration of 3 Blayney Shire Council delegates to attend the LGNSW Tourism Conference.

Report:

The annual LGNSW Tourism Conference is being hosted by Parkes Shire Council from 12-14 March 2018. The main days commence on Tuesday 13 and conference program ends on Wednesday 14 March.

It is important that we support neighbouring Council's hosting regional conferences by sending delegates. The travel is cheaper and accommodation also reasonable compared to Sydney or coastal regions.

The theme of the 2018 conference is 'Tourism: It all adds up!' and is presented in conjunction with Destination NSW, LGNSW industry partners and sponsors.

Agenda items include:

- an address from Hon Adam Marshall MP, Minister for Tourism and Major Events
- a panel discussion on new ways to attract business events
- a presentation and interactive workshop on running effective marketing campaigns
- a panel discussion on agritourism

Risk/Policy/Legislation Considerations:

The registration fee, payment of associated conference dinners/tours and accommodation is covered by the Payment of Expenses and the provision of Facilities to the Mayor and Councillors Policy. The Mayor is a Board Member of Orange Regional Tourism and Cr Reynolds is the current Chair of Council's Tourism, Town and Villages Committee so this conference is relevant to

Council business and the community and specifically for Councillors who have undertaken additional roles with an interest in tourism.

Budget Implications:

The Tourism Promotions budget has \$3,000 that was reserved for B2B Banners and now longer required.

Council has taken an early bird group registration of 3 delegates for 2 days and 1 night, which includes the Conference Dinner at a total cost of \$1,900 (or \$633 pp), representing a saving of \$410 for normal registration cost. Subject to individual availability participation to the conference is covered by this group registration.

Accommodation has been booked and travel may be arranged with Council vehicles.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

07) MINUTES OF THE BLAYNEY SHIRE CULTURAL CENTRE WORKING GROUP MEETING HELD MONDAY 5 FEBRUARY 2018

Department: Executive Services

Author: General Manager

CSP Link: 5.4 Capable, self sufficient communities engaged in decision making about issues that affect them.

File No: ED.LI.2

Recommendation:

That the minutes of the Blayney Shire Cultural Centre Working Group Meeting, held on Monday 5 February 2018, be received and noted.

MINUTES OF THE BLAYNEY SHIRE CULTURAL CENTRE WORKING GROUP MEETING HELD MONDAY 5 FEBRUARY 2018

Meeting commenced at 6.00pm.

PRESENT

Mayor Scott Ferguson (Chair), Cr Allan Ewin, Margaret Paton, Tom Williams, Ian Tooke, Elizabeth Russ, Graham Summerson, Gwenda Stanbridge and Rebecca Ryan (General Manager).

APOLOGIES

Loretta Kervin and Jan Richards

Recommended: That the apologies submitted on behalf of Loretta Kervin and Jan Richards be accepted

(Tom Williams/Elizabeth Russ)

DISCLOSURES OF INTEREST

Nil

MINUTES FROM PREVIOUS MEETING – 7 AUGUST 2017

Recommended: That the minutes from the previous Cultural Centre Working Group Meeting held on 7 August 2017 be adopted.

(Ian Tooke/Elizabeth Russ)

BUSINESS ARISING

- Council's application to Regional Cultural Fund for a small grant \$60K for mobile Art Display Panels, museum cabinets for display of Viv Kable Collection and digitisation of Viv Kable Collection unsuccessful. Digitisation project was \$ contribution by Council so this project scheduled to be undertaken with Sustainable Collections Orange as soon as possible subject to Family History Group availability.

Action: Director Corporate Services to liaise with Sustainable Collections and Family History Group

- NSW Cultural Infrastructure Plan workshop is being held on Thursday 22 February 2018 from 12pm to 3pm at the Hotel Canobolas Orange. Invitations were emailed to Cultural Centre Working Group and Tourism, Town and Villages Committee last week. RSVP 12 February 2018
- Family History Group have finished moving items for temporary storage to STP
- Former Westpac building not available so inspection not possible
- Current library allotment size 1,011m² and the land adjacent to Henry Street is not for sale

AGENDA ITEMS

COMMITTEE INDUCTION

Committee reviewed Committee Charter, Code of Conduct and Meeting Practice excerpts.

Current Library at 48 Adelaide Street, Blayney

Preliminary plan of building footprint presented to Committee demonstrating lack of room for onsite parking. A mezzanine floor could provide the necessary m² required. Generally accepted that VIC and Café remain at current location and therefore not included in building calculations. Stakeholder engagement critical for planning of Cultural Centre given constraints dealing with on land lots.

Action: GM and stakeholders to review spaces required for Library, Family History Group/Museum and Art Gallery

Action: GM to seek Planning Advice regarding parking options in main street.

NEXT MEETING

Next meeting will be held Monday 7 May 2018 at 6.00pm in the Blayney Shire Community Centre.

MEETING CLOSE

There being no further business the meeting closed at 7pm.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

08) REPORT OF COUNCIL INVESTMENTS AS AT 31 DECEMBER 2017

Department: Corporate Services

Author: Accountant

CSP Link: 6.3 A well-run Council organisation.

File No: FM.IN.1

Recommendation:

1. That the report indicating Council's investment position as at 31 December 2017 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

Reason for Report:

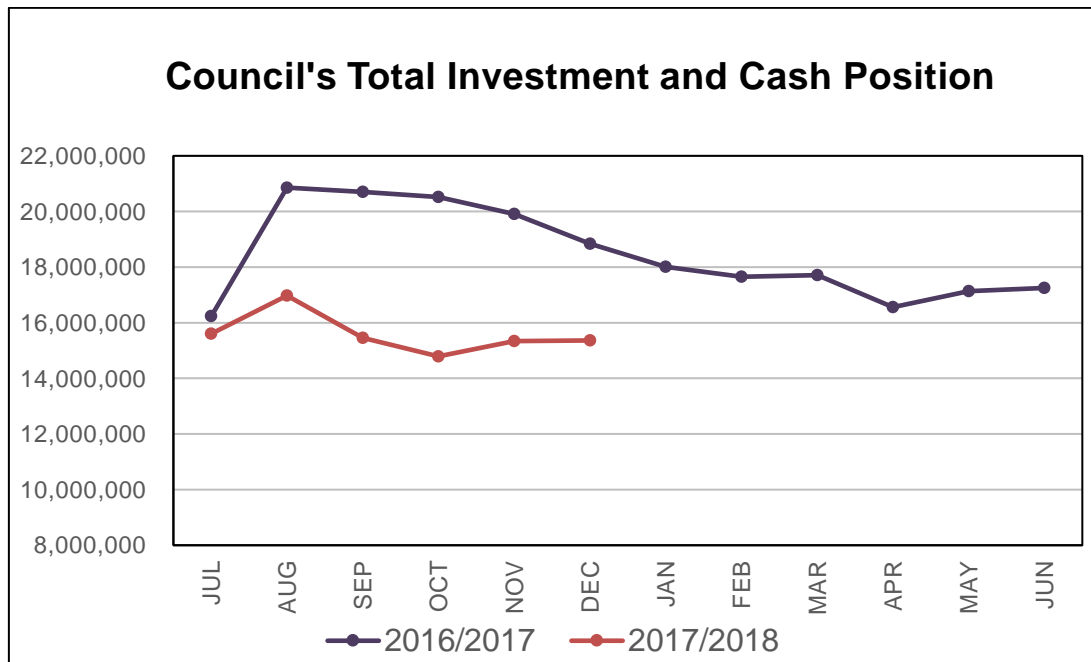
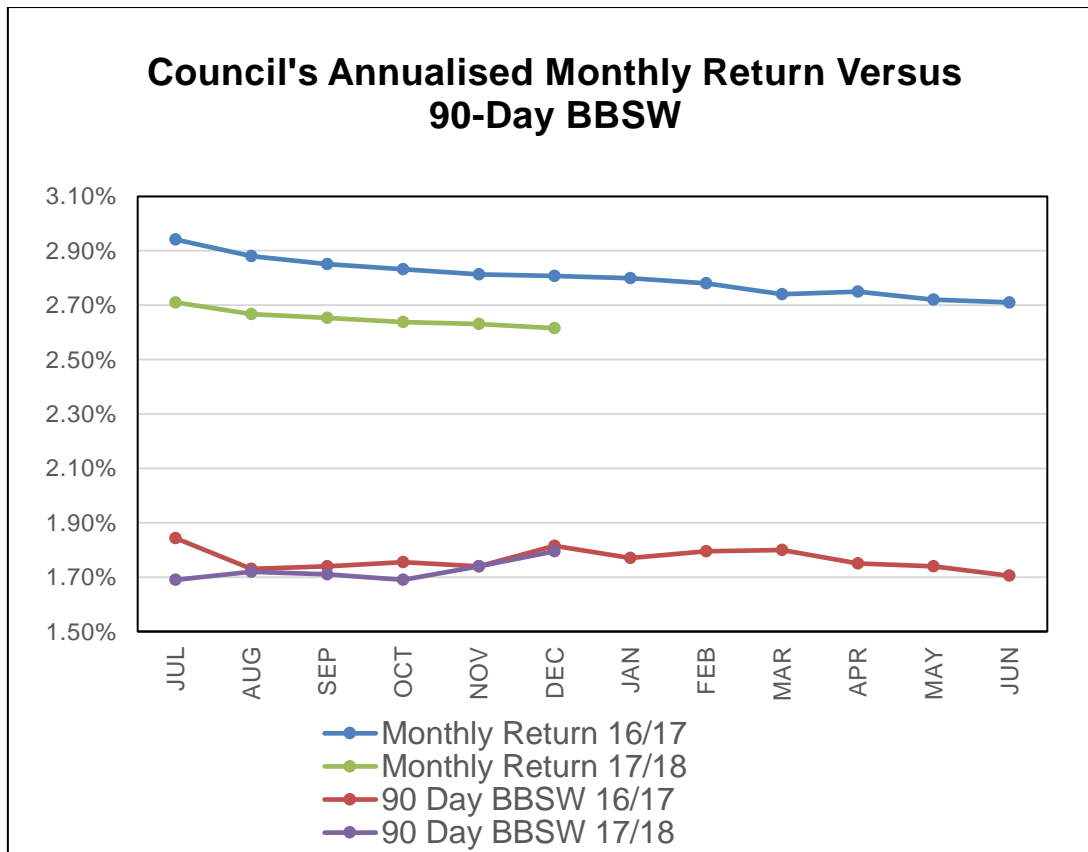
For Council to endorse the Report of Council Investments as at 31 December 2017.

Report:

This report provides details of Council's Investment Portfolio as at 31 December 2017.

Council's total investment and cash position as at 31 December 2017 is \$15,368,001. Investments earned interest of \$31,839 for the month of December 2017.

Council's monthly net return on Term Deposits annualised for December of 2.62% outperformed the 90 day Bank Bill Swap Rate of 1.80%.



REGISTER OF INVESTMENTS AND CASH AS AT 31 DECEMBER 2017				
Institution	Rating	Maturity	Amount \$	Interest Rate
NAB	A1+/AA-	16/01/2018	500,000	2.480%
AMP Bank	A1/A	06/02/2018	500,000	2.700%
MyState Bank Ltd	A2/BBB	20/02/2018	500,000	2.700%
MyState Bank Ltd	A2/BBB	06/03/2018	500,000	2.550%
MyState Bank Ltd	A2/BBB	20/03/2018	500,000	2.550%
NAB	A1+/AA-	03/04/2018	500,000	2.560%
NAB	A1+/AA-	17/04/2018	500,000	2.510%
NAB	A1+/AA-	24/04/2018	500,000	2.520%
AMP Bank	A1/A	15/05/2018	500,000	2.600%
Auswide Bank Ltd	A3/BBB-	22/05/2018	500,000	2.800%
AMP Bank	A1/A	29/05/2018	500,000	2.600%
Auswide Bank Ltd	A3/BBB-	05/06/2018	500,000	2.800%
AMP Bank	A1/A	19/06/2018	500,000	2.600%
Bankwest	A1+/AA-	03/07/2018	500,000	2.550%
ME Bank	A2/BBB	17/07/2018	500,000	2.570%
ME Bank	A2/BBB	31/07/2018	500,000	2.570%
AMP Bank	A1/A	14/08/2018	500,000	2.600%
AMP Bank	A1/A	28/08/2018	500,000	2.600%
Bendigo & Adelaide Bank	A2/BBB+	04/09/2018	1,000,000	2.500%
ING Bank	A1/A	04/09/2018	500,000	2.600%
ING Bank	A1/A	18/09/2018	500,000	2.590%
Bendigo & Adelaide Bank	A2/BBB+	20/11/2018	500,000	2.550%
MyState Bank Ltd	A2/BBB	04/12/2018	500,000	2.650%
Auswide Bank Ltd	A3/BBB-	11/12/2018	500,000	2.600%
Total Investments			12,500,000	2.598%
Benchmarks:	BBSW 90 Day Index			1.80%
	RBA Cash Rate			1.50%
Commonwealth Bank - At Call Account			203,443	1.40%
Commonwealth Bank Balance - General			583,844	1.35%
Tcorp IM Cash Fund			2,080,715	2.28%
TOTAL INVESTMENTS & CASH			15,368,001	

* % Interest rates as at 31/12/2017

Summary of Investment Movements - December 2017		
Financial Institution	Invst/(Recall) Amount \$	Commentary
MyState Bank Ltd	(510,321.92)	Term Deposit Matured 07/12/2017
MyState Bank Ltd	500,000.00	Term Deposit Reinvested 07/12/2017
Auswide Bank Ltd	(507,019.18)	Term Deposit Matured 14/12/2017
Auswide Bank Ltd	500,000.00	Term Deposit Reinvested 14/12/2017

Short Term Credit Rating*	Policy Maximum	Current Holding %	Current Holding \$
A-1+	100%	20%	2,500,000
A-1	80%	32%	4,000,000
A-2	60%	36%	4,500,000
A-3	40%	12%	1,500,000
			12,500,000

*Councils current investment portfolio contains only short term investments and has therefore been rated accordingly.

Individual Institution Limit	Rating	Policy Maximum	Actual Maximum
AMP Bank	A1/A	3,000,000	3,000,000
Auswide Bank	A3/BBB-	3,000,000	1,500,000
Bankwest	A1+/AA-	3,000,000	500,000
Bendigo & Adelaide Bank	A2/BBB+	3,000,000	1,500,000
ING Bank	A1/A	3,000,000	1,000,000
ME Bank	A2/BBB	3,000,000	1,000,000
MyState Bank Limited	A2/BBB	3,000,000	2,000,000
NAB	A1+/AA-	3,000,000	2,000,000

<u>RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS</u>	
	\$ 000's
External Restrictions - Sewer*	5,342
External Restrictions – Unexpended Grants	132
External Restrictions - Other*	2,591
	8,065
Internal Cash Restrictions*	5,597
Unrestricted	1,706
	7,303
TOTAL CASH & INVESTMENTS	15,368

* Cash restrictions represent the audited balance as at 30 June 2017, adjusted for known changes to restrictions to the end of the current month.

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffany Irlam, certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, the Local Government (General) Regulation 2005 and Council Policy.

Risk/Policy/Legislation Considerations:

The Responsible Accounting Officer must table a written report to Council on money invested pursuant to s.625 of the Local Government Act. Investments made are in accord with the framework established within Council's Investment Policy.

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

09) REPORT OF COUNCIL INVESTMENTS AS AT 31 JANUARY 2018

Department: Corporate Services

Author: Accountant

CSP Link: 6.3 A well-run Council organisation.

File No: FM.IN.1

Recommendation:

1. That the report indicating Council's investment position as at 31 January 2018 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

Reason for Report:

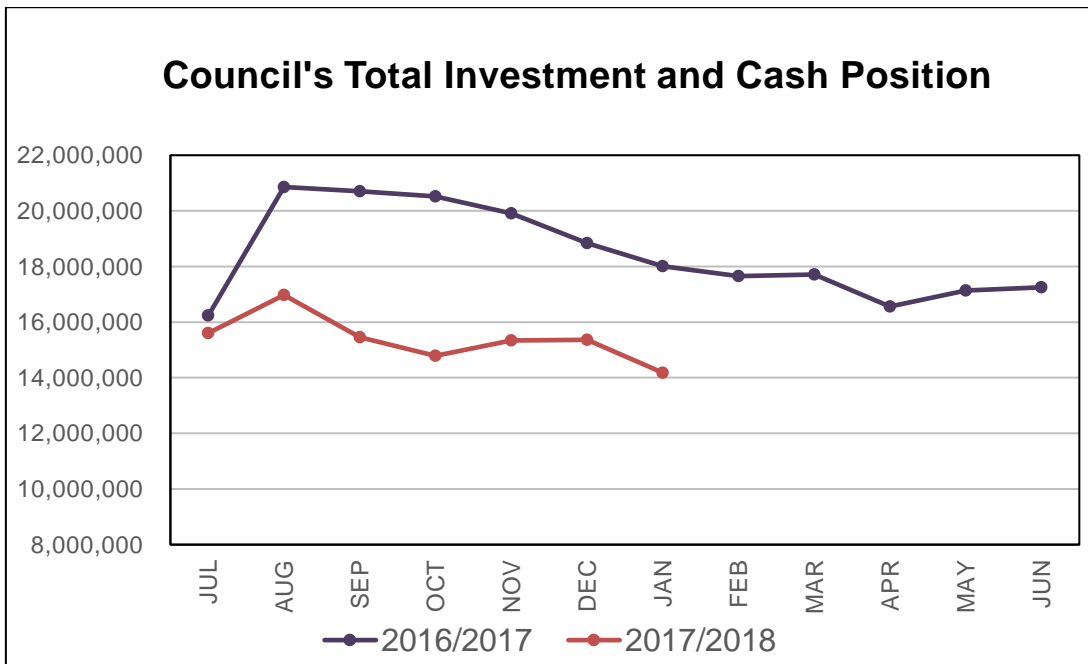
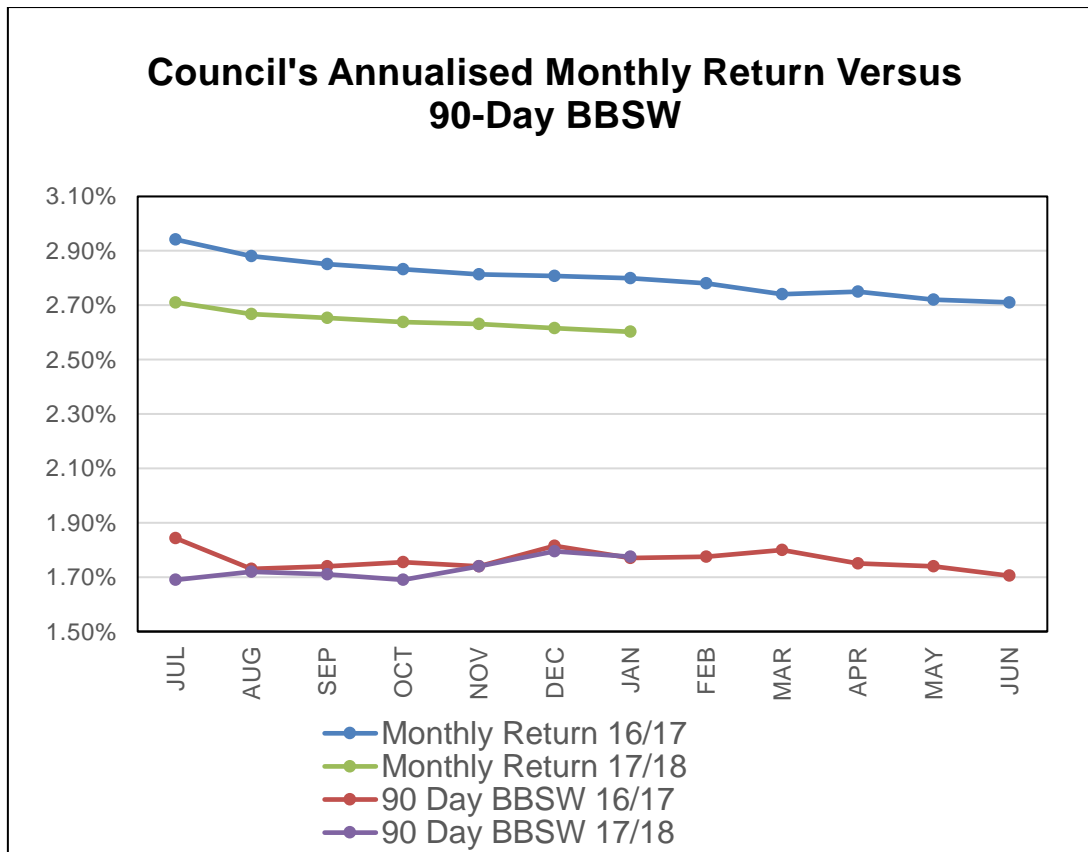
For Council to endorse the Report of Council Investments as at 31 January 2018.

Report:

This report provides details of Council's Investment Portfolio as at 31 January 2018.

Council's total investment and cash position as at 31 January 2018 is \$14,182,077. Investments earned interest of \$31,683 for the month of January 2018.

Council's monthly net return on Term Deposits annualised for January of 2.60% outperformed the 90 day Bank Bill Swap Rate of 1.80%.



REGISTER OF INVESTMENTS AND CASH AS AT 31 JANUARY 2018				
Institution	Rating	Maturity	Amount \$	Interest Rate
AMP Bank	A1/A	06/02/2018	500,000	2.700%
MyState Bank Ltd	A2/BBB	20/02/2018	500,000	2.700%
MyState Bank Ltd	A2/BBB	06/03/2018	500,000	2.550%
MyState Bank Ltd	A2/BBB	20/03/2018	500,000	2.550%
NAB	A1+/AA-	03/04/2018	500,000	2.560%
NAB	A1+/AA-	17/04/2018	500,000	2.510%
NAB	A1+/AA-	24/04/2018	500,000	2.520%
AMP Bank	A1/A	15/05/2018	500,000	2.600%
Auswide Bank Ltd	A3/BBB-	22/05/2018	500,000	2.800%
AMP Bank	A1/A	29/05/2018	500,000	2.600%
Auswide Bank Ltd	A3/BBB-	05/06/2018	500,000	2.800%
AMP Bank	A1/A	19/06/2018	500,000	2.600%
Bankwest	A1+/AA-	03/07/2018	500,000	2.550%
ME Bank	A2/BBB	17/07/2018	500,000	2.570%
ME Bank	A2/BBB	31/07/2018	500,000	2.570%
AMP Bank	A1/A	14/08/2018	500,000	2.600%
AMP Bank	A1/A	28/08/2018	500,000	2.600%
Bendigo & Adelaide Bank	A2/BBB+	04/09/2018	1,000,000	2.500%
ING Bank	A1/A	04/09/2018	500,000	2.600%
ING Bank	A1/A	18/09/2018	500,000	2.590%
Bendigo & Adelaide Bank	A2/BBB+	20/11/2018	500,000	2.550%
MyState Bank Ltd	A2/BBB	04/12/2018	500,000	2.650%
Auswide Bank Ltd	A3/BBB-	11/12/2018	500,000	2.600%
Total Investments			12,000,000	2.603%
Benchmarks:	BBSW 90 Day Index			1.80%
	RBA Cash Rate			1.50%
Commonwealth Bank - At Call Account			203,903	1.40%
Commonwealth Bank Balance - General			394,491	1.35%
Tcorp IM Cash Fund			1,583,683	2.23%
TOTAL INVESTMENTS & CASH			14,182,077	

* % Interest rates as at 31/01/2018

Summary of Investment Movements - January 2018		
Financial Institution	Invst/(Recall) Amount \$	Commentary
NAB	(505,197.81)	Term Deposit Redeemed 16/01/2018

Short Term Credit Rating*	Policy Maximum	Current Holding %	Current Holding \$
A-1+	100%	17%	2,000,000
A-1	80%	33%	4,000,000
A-2	60%	38%	4,500,000
A-3	40%	13%	1,500,000
			12,000,000

*Councils current investment portfolio contains only short term investments and has therefore been rated accordingly.

Individual Institution Limit	Rating	Policy Maximum	Actual Maximum
AMP Bank	A1/A	3,000,000	3,000,000
Auswide Bank	A3/BBB-	3,000,000	1,500,000
Bankwest	A1+/AA-	3,000,000	500,000
Bendigo & Adelaide Bank	A2/BBB+	3,000,000	1,500,000
ING Bank	A1/A	3,000,000	1,000,000
ME Bank	A2/BBB	3,000,000	1,000,000
MyState Bank Limited	A2/BBB	3,000,000	2,000,000
NAB	A1+/AA-	3,000,000	1,500,000

<u>RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS</u>	
	\$ 000's
External Restrictions - Sewer*	5,342
External Restrictions – Unexpended Grants	132
External Restrictions - Other*	2,591
	8,065
Internal Cash Restrictions*	5,358
Unrestricted	759
	6,117
TOTAL CASH & INVESTMENTS	14,182

* Cash restrictions represent the audited balance as at 30 June 2017, adjusted for known changes to restrictions to the end of the current month.

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffany Irlam, certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, the Local Government (General) Regulation 2005 and Council Policy.

Risk/Policy/Legislation Considerations:

The Responsible Accounting Officer must table a written report to Council on money invested pursuant to s.625 of the Local Government Act. Investments made are in accord with the framework established within Council's Investment Policy.

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

10) QUARTERLY BUDGET REVIEW STATEMENT - DECEMBER 2017

Department: Corporate Services

Author: Chief Financial Officer

CSP Link: 6.3 A well-run Council organisation.

File No: FM.BU.1

Recommendation:

1. That the Quarterly Budget Review Statement for the quarter ending 31 December 2017 be received.
2. That the supplementary votes of \$51k proposed in the Quarterly Budget Review Statement be adopted resulting in an increase to operating expenditure of \$32k, an increase in operating income of \$148k and an increase to Capital Expenditure of \$65k offset by Capital Income variations of \$114k.

Reason for Report:

For Council to endorse the Quarterly Budget Review Statement for the quarter ending 31 December 2017.

Report:

The budget review statement must show, by reference to the estimate of income and expenditure set out in the Operational Plan adopted by Council, a revised estimate of the income and expenditure for the year. The budget review statement must also be accompanied by a report as to whether or not the Responsible Accounting Officer believes that the financial position of the council is satisfactory, having regard to the original estimates of income and expenditure.

The NSW Office of Local Government (OLG) developed a set of minimum requirements for reporting the financial position of Council, to facilitate explanations and major variations and recommend changes to the budget for Council approval. The report as tabled satisfies this minimum disclosure.

The QBRS reports the Council Consolidated position combining General and Sewer Funds and is composed of, but not limited to, the following budget review components:

- A statement by the responsible accounting officer on council's financial position at the end of the year based on the information in the QBRS;
- Summary of Operational, Capital, Net and Restricted cash positions
(QBRS: Part 1)
- Income and Expenses (Operational) Budget Review Statement in one of the following formats:

- o by income and expense type including capital grants and contributions **(QBRs: Part 2)**
- o by function / activity to align with the operational plan including capital grants and contributions **(QBRs: Part 4)** and further detailed, excluding capital grants and contributions **(QBRs: Part 4A)**
- Capital Expenditure and Funding Budget Review **(QBRs: Part 3)** and further detailed **(QBRs: Part 5)**
- Recommended changes to revised budget with commentary for Operational Income and Expenditure **(QBRs: Part 6)** and Capital **(QBRs: Part 7)**
- Budget Review Cash and Investments position **(QBRs: Part 8)** and narrative **(QBRs: Part 9)**
- Budget Review Key Performance Indicators **(QBRs: Part 10)**
- Contracts Budget Review Statement **(QBRs: Part 11)** and narrative **(QBRs: Part 12)**
- Consultancy & Legal Expenses Overview **(QBRs: Part 13)**
- Loans summary **(QBRs: Part 14)**.

The purpose of the quarterly budget review is to act as a barometer of Council's financial health during the year and disclose Council's overall financial health position. It is also a means to ensure Council meets its objectives, targets and outcomes as set out in its Operational Plan.

The attached report provides a detailed review of Council's 2017/18 Budget Review covering the December 2017 quarter.

Risk/Policy/Legislation Considerations:

Clause 203 of the Local Government (General) Regulation 2005 requires that the Responsible Accounting Officer of a council prepare and submit to Council a budget review statement. The format as presented reports on an income and expense type as well as by Council activity and helps to inform Council on the anticipated Income Statement operating result for the financial year. Other information is also disclosed including budgeted capital income and expenditure; restricted cash movements and key performance indicators.

Budget Implications:

Overall, the net variations in Continuing Operations for the quarter of \$2k will increase the projected Net Operating Result before Capital Items to (\$1,157k). This is still largely due to the \$1,229k advanced payment of the first 2 quarter's Financial Assistance Grant for 2017/18 being paid in 2016/17. The advance payment impacted a number of Council's key performance indicators for the year ended 30 June 2017. Attached to this report is a summary of Council's 2016/17 KPI's along with adjusted KPI's for last financial without the advance payment.

\$164k was received for completion of footpath upgrade works along South Adelaide St. These works were budgeted for completion in 2016/17 but were carried over due to unforeseen delays in scheduled works.

The sale of Inala Units settled on 12 December 2017. The forecast profit on sale based on \$1m proceeds was \$370k. The final sale price was \$960k which resulted in a 25k decrease in net gain on disposal of assets.

Continued upgrades to the Lyndhurst & Neville RFS sheds are still underway. Completion of works are offset by a capital contribution from the NSW Rural Fire Services and were increased by \$19k this quarter in line with actual expenditure.

Grant funding of \$55k to replace the Newbridge Recreation Ground fence was unsuccessful. This variation is offset by a reduction in capital works as this project was reliant on successful grant funding.

\$65k to fund the removal of pine trees in Johnston Cres has been allocated from the Asset Reserve – Parks & Recreation.

The Capital Expenditure Budget has a net increase of \$95k overall. \$450k is proposed to facilitate works at CentrePoint to replace the failing mechanical heating unit and ducting to the pool, repairs to the roof structure of the Scout hall and internal and external painting. The proposed works will be funded from both CentrePoint reserves and Section 94 funds.

While the first round of Building Better Regions Funds to upgrade facilities at CentrePoint was unsuccessful, Round 2 application has been submitted and is currently being assessed. Therefore the budget for the upgrade works is still pending and has not been adjusted in this quarter.

Scheduled capital works of \$235k on Barry Road have been deferred to 2018/19.

Supplier delays and changes in resourcing requirements has resulted in a shuffling of the plant replacement program with a number of items being deferred to 2018/19 as they are unable to be secured this financial year. A number of plant items have also been revoked from the 2016/17 plant replacement program which overall has resulted in net variations of (\$176k)

Sale proceeds from Inala Units of \$960k have been transferred to the Property Account reserve to fund future real estate development opportunities for Council.

The balance of Inala Units reserve of \$96k has also been transferred to the property account post finalisation of sale.

Enclosures (following report)

- | | | |
|---|--|----------|
| 1 | December 2017-18 Quarterly Budget Review Statement | 23 Pages |
| 2 | 2016-17 Adjusted Key Performance Indicators | 2 Pages |

Attachments (separate document)

Nil



Quarterly Budget Review 2017-2018

Period ending 31 December 2017

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Table of Contents	page
1. Responsible Accounting Officer's Statement	3
2. Income & Expenses Budget Review Statement's	4
Income & Expenses Budget Review Statement (Type)	5
Income & Expenses Budget Review Statement (Function)	6
Income & Expenses Budget Review Statement (Function/Activity - Detailed)	7
Income & Expenses Budget Review Statement Variance Analysis	9
3. Capital Budget Review Statement	10
Capital Budget Review Statement - Detailed	11
Capital Budget Review Statement Variance Analysis	14
4. Cash & Investments Budget Review Statement	16
5. Key Performance Indicator (KPI) Budget Review Statement	18
6. Contracts & Other Expenses Budget Review Statement	20
7. Loans Summary	23

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 December 2017

It is my opinion that the Quarterly Budget Review Statement for Blayney Shire Council for the quarter ended 31/12/17 indicates that Council's projected financial position at 30/6/18 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



date: 7/02/2018

Tiffany Irlam
Responsible Accounting Officer

Blayney Shire Council

PART 1:

Income & Expenses Budget Summary

Quarterly Budget Review Statement

for the period 01/10/17 to 31/12/17

Budget review for the quarter ended 31 December 2017

Income & Expenses - Council Consolidated

(\$000's)

	Original Budget \$ 000	Other than by QBRS Dec \$ 000	Revised Budget Last Qtr	Variations for this Dec Qtr	Revised Budget Current	Actual YTD figures
Total Income from Continuing Operations	26,090		25,713	148	25,861	15,242
Total Expenses from Continuing Operations	16,941		17,190	32	17,222	8,156
Net Operating Result from Continuing Operations	9,149	-	8,523	116	8,639	7,086
Total Capital Expenditure	19,546		21,875	65	21,939	6,370



Blayney Shire Council

Quarterly Budget Review Statement

for the period 01/10/17 to 31/12/17

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2017

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2017/18	Approved changes other than by QBRS	Revised Budget 2017/18	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
Income							
Rates and Annual Charges	10,555		10,555			10,555	10,458
User Charges and Fees	1,846		1,861	26	c,d,g	1,887	1,040
Interest and Investment Revenues	375		375			375	210
Other Revenues	227		228	26	a	254	90
Grants & Contributions - Operating	3,450		2,299	7	b	2,306	843
Grants & Contributions - Capital	8,924		9,682	114	n,o,p,q	9,796	1,941
Net gain from disposal of assets	713		713	(25)	e	688	660
Share of Interests in Joint Ventures	-		-			-	-
Total Income from Continuing Operations	26,090	-	25,713	148		25,861	15,242
Expenses							
Employee Costs	6,516		6,533	28	c,g,h,i,j,l	6,561	3,051
Borrowing Costs	202		202			202	66
Materials & Contracts	1,967		2,158	(49)	a,h,j,k,l	2,109	891
Depreciation	5,400		5,400	15	i	5,415	2,725
Legal Costs	57		57	5		62	11
Consultants	201		216	9	m	225	71
Other Expenses	2,598		2,624	24	b,f	2,648	1,341
Net Loss from disposal of assets	-		-			-	-
Share of interests in Joint Ventures	-		-			-	-
Total Expenses from Continuing Operations	16,941	-	17,190	32		17,222	8,156
Net Operating Result from Continuing Operation	9,149	-	8,523	116		8,639	7,086
Discontinued Operations - Surplus/(Deficit)			-			-	
Net Operating Result from All Operations	9,149	-	8,523	116		8,639	7,086
Net Operating Result before Capital Items	225	-	(1,159)	2		(1,157)	5,145

* This is not a projection of the year end result as rates and annual charges are levied in full in July. There are other income and expenditure items that vary in nature when paid or received (fixed or variable e.g. weekly, monthly or annually).

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/17 and should be read in conjunction with the total QBRS report

Blayney Shire Council

Quarterly Budget Review Statement

for the period 01/10/17 to 31/12/17

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2017

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2017/18	Approved changes other than by QBRs	Revised Budget 2017/18	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
Income							
Governance	3		3			3	
Administration	659		840	26	a	866	443
Public Order & Safety	56		240	21	g,p	261	51
Health	6		6	4		10	2
Environment	1,296		1,296			1,296	1,263
Community Services & Education	2		2	-		2	-
Housing & Community Amenities	182		198			198	151
Sewer Supplies	1,527		1,529			1,529	1,152
Manufacturing & Construction	462		462			462	299
Recreation & Culture	969		1,095	(48)	b,o	1,047	309
Transport & Communication	10,218		10,142	166	c,n,q	10,308	2,180
Economic Affairs	518		519	(21)	e	498	407
General Purpose Revenue	10,192		9,381			9,381	8,985
Total Income from Continuing Operations	26,090	-	25,713	148		25,861	15,242
Expenses							
Governance	590		593	7	f	600	305
Administration	3,884		3,904	(59)	a	3,845	1,957
Public Order & Safety	495		496	6	g	502	132
Health	65		65	7		72	33
Environment	1,382		1,382	(24)	h	1,358	600
Community Services & Education	20		20	-		20	13
Housing & Community Amenities	408		519	55	l,j	574	263
Sewer Supplies	1,422		1,414			1,414	567
Recreation & Culture	2,734		2,777	80	b,k	2,857	1,380
Manufacturing & Construction	497		497	(13)	l,j	484	309
Transport & Communication	5,068		5,143	(46)	c,l	5,097	2,408
Economic Affairs	376		380	19	m	399	189
Total Expenses from Continuing Operations	16,941	-	17,190	32		17,222	8,156
Net Operating Result from Continuing Operations	9,149	-	8,523	116		8,639	7,086
Discontinued Operations - Surplus/(Deficit)			-			-	
Net Operating Result from All Operations	9,149	-	8,523	116		8,639	7,086
Net Operating Result before Capital Items	225		225	2		227	5,145

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/17 and should be read in conjunction with the total QBRs report

Blayney Shire Council

PART 3A:

Operating Income & Expenses Budget Review Statement (By Function/Activity - Detailed)

Quarterly Budget Review Statement

for the period 01/10/17 to 31/12/17

Budget review for the quarter ended 31 December 2017

Operating Income & Expenses - Council Consolid (Excludes Capital Grants & Contributions)

(\$000's)	Operating Income							Operating Expenditure								
	Original Budget \$ 000	Other than by QBRS \$ 000	Revised Budget \$ 000	Variations for Dec-17	Notes	Projected Year End Result	Actual YTD figures	%	Original Budget \$ 000	Other than by QBRS \$ 000	Revised Budget \$ 000	Variations for Dec-17	Notes	Projected Year End Result	Actual YTD figures	%
Governance																
Council	3		3			3	-	0.0%	591		594	7	f	601	305	50.7%
Administration																
Corporate Services	209		209			209	29	13.9%	2,676		2,673	3		2,676	1,260	47.1%
Engineering & Works	444		467	26	a	493	398	80.7%	913		936	(62)	a	874	536	61.3%
Environmental	5		5			5	3	60.0%	295		295			295	161	54.6%
	658	-	681	26		707	430	60.8%	3,884	-	3,904	(59)		3,845	1,957	50.9%
Public Order & Safety																
Rural Fire Service	46		46			46	-	0.0%	348		348			348	58	16.7%
Animal Control	10		10	3	g	13	9	69.2%	104		105	6	g	111	56	50.5%
Emergency Services	-		-			-	-	0.0%	42		42			42	17	40.5%
Other Public Order & Safety	-		-			-	-	0.0%	-		-			-	1	0.0%
	56	-	56	3		59	9	69.2%	494	-	495	6		501	132	26.3%
Health																
Administration/Food Control	6		6	4		10	2	20.0%	65		65	7		72	33	45.8%
	6	-	6	4		10	2	20.0%	65	-	65	7		72	33	45.8%
Environment																
Noxious Plants	-		-			-	-	0.0%	71		71	(1)		70	70	100.0%
Domestic Waste Management	1,074		1,074			1,074	1,078	100.4%	839		839			839	313	37.3%
Other Waste Management	222		222			222	179	80.6%	205		205			205	119	58.0%
Street Cleaning	-		-			-	-	0.0%	161		161	(23)	h	138	52	37.7%
Urban Stormwater Drainage	-		-			-	6	0.0%	106		106			106	46	43.4%
	1,296	-	1,296	-		1,296	1,263	97.5%	1,382	-	1,382	(24)		1,358	600	44.2%
Community Services & Education																
Child Care	-		-			-	-	0.0%	10		10			10	10	100.0%
Aged & Disabled	1		1			1	-	0.0%	1		1			1	-	0.0%
Youth Services	1		1			1	-	0.0%	2		2			2	-	0.0%
Community Services Administration	-		-			-	-	0.0%	7		7			7	3	42.9%
	2	-	2	-		2	-	0.0%	20	-	20	-		20	13	65.0%
Housing & Community Amenities																
Town Planning	138		138			138	76	55.1%	244		344	25	i	369	121	32.8%
Street Lighting	17		17			17	-	0.0%	102		113			113	53	46.9%
Public Cemeteries	44		60			60	53	88.3%	68		68			68	29	42.6%
Public Conveniences	-		-			-	-	0.0%	96		96	30	j	126	60	47.6%
	199	-	215	-		215	129	60.0%	510	-	621	55		676	263	38.9%

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/17 and should be read in conjunction with the total QBRS report

Blayney Shire Council
PART 3A:

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Operating Income & Expenses Budget Review Statement (By Function/Activity - Detailed)

Budget review for the quarter ended 31 December 2017

Operating Income & Expenses - Council Consolid (Excludes Capital Grants & Contributions)

(\$000's)	Operating Income							Operating Expenditure									
	Original Budget	Other than by QBRS	Revised Budget	Variations for	Notes	Projected Year End Result	Actual YTD	%	Original Budget	Other than by QBRS	Revised Budget	Variations for	Notes	Projected Year End Result	Actual YTD	%	
	\$ 000	\$ 000	\$ 000	Dec-17		Result	figures		\$ 000	\$ 000	\$ 000	Dec-17		Result	figures		
Recreation & Culture																	
Public Libraries	33		33	7	b	40	206	0.0%	204		204	7	b	211	93	44.1%	
Public Halls	16		16			16	6	37.5%	148		148	(1)		147	81	55.1%	
Centrepoint Sport & Leisure	426		426			426	203	47.7%	1,013		1,012			1,012	485	47.9%	
Sporting Grounds	16		16			16	6	37.5%	264		278	2		280	176	62.9%	
Parks & Gardens	3		40			40	38	95.0%	1,001		1,031	70	k	1,101	504	45.8%	
Blayney Showground	3		3			3	3	100.0%	82		82	2		84	36	42.9%	
Other Cultural Services	-		-			-	-	0.0%	22		22			22	5	22.7%	
	497	-	534	7		541	256	47.3%	2,734	-	2,777	80		2,857	1,380	48.3%	
Mining Manufacturing & Construction																	
Building Control	127		127			127	60	47.2%	179		179	(13)	i	166	56	33.7%	
Quarries & Pits	336		336			336	212	63.1%	318		318			318	253	79.6%	
	463	-	463	-		463	272	58.7%	497	-	497	(13)		484	309	63.8%	
Transport & Communication																	
Local Roads	1,209		809			809	206	25.5%	3,887		3,887			3,887	1,921	49.4%	
Regional Roads	320		320			320	161	50.3%	114		189	(55)	i	134	63	47.0%	
State Roads	225		225	16	c	241	32	13.3%	172		172	9	c	181	110	60.8%	
Bridges - Local	32		32			32	-	0.0%	419		419			419	164	39.1%	
Bridges - Regional	11		11			11	-	0.0%	-		-			-	-	0.0%	
Footpaths	-		-			-	-	0.0%	95		95			95	59	62.1%	
Kerb and Gutter	-		-			-	-	0.0%	100		100			100	42	42.0%	
Other Transport and Communication	-		-			-	-	0.0%	180		180			180	49	27.2%	
	1,797	-	1,397	16		1,413	399	28.2%	4,967	-	5,042	(46)		4,996	2,408	48.2%	
Economic Affairs																	
Tourism & Area Promotion	39		40			40	14	35.0%	277		280	1		281	121	43.1%	
Industrial Development & Promotion	3		3	5	d	8	1	12.5%	11		11	2		13	4	30.8%	
Real Estate	-		-			-	-	0.0%	-		2	15	m	17	17	0.0%	
Inala Units	407		406	(26)	e	380	380	100.0%	35		34	1		35	30	85.7%	
Other Business - Private Works	68		68			68	12	17.6%	52		52			52	17	32.7%	
	517	-	517	(21)		496	407	82.1%	375	-	379	19		398	189	47.5%	
General Purpose Revenue																	
General Purpose Revenues	10,192		9,381			9,381	8,982	95.7%	-		-			-	-	0.0%	
Sewerage Services	1,479		1,479			1,479	1,152	77.9%	1,422		1,414			1,414	567	40.1%	
Surplus/(Deficit) From Ordinary Activities Before Capital Amounts	17,165	-	16,030	35		16,065	13,301	82.8%	16,941	-	17,190	32		17,222	8,156	47.4%	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/17 and should be read in conjunction with the total QBRS report

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details	Variations to:	
	Income \$000	Expenditure \$000
a - Increase in Diesel Fuel Rebate due to increased plant usage - Increased plant hire income due to increased use of plant - Increased plant operating costs	26	(300) 238
	26	(62)
b - Additional library subsidy and collaborative incentive for rural & regional Council's	7	7
	7	7
c - Increased budget for state roads due to increased activity	16	9
	16	9
d - Additional leasing income due to Industrial Land Agistment lease allocations	5	
	5	-
e - Adjustment to profit on sale of Inala Units due to final sale price being less than anticipated - Balance of rental income received and settlement adjustments	(25) (1)	1
	(26)	1
f - Hilltops Council - contribution to Lycopodium Rail study - Other minor budget adjustments		10 (3)
	-	7
g - Increase to ranger salaries offset by an increase in additional income received	3	6
	3	6
h - Savings associated with street cleaning operations reallocated to public conveniences		(23)
	-	(23)
i - Reallocate budget from Temporary Building Surveyor to offset against cost of Temporary Town Planner - Reallocate budget for Temporary Building Supervisor as per above - Increased depreciation expense on plant & equipment & software		13 (13) 12
	-	12
j - Increased cleaning/maintenance budget for public conveniences reallocated from street cleaning operations - Reallocate capital budget for repairs to public conveniences to maintenance budget		23 7
	-	30
k - Johnston St tree removal - Reallocate building maintenance works for Parks from capital to maintenance		65 5
	-	70
l - Regional Roads maintenance budget reallocated to capital works Belubula Way		(55)
	-	(55)
m - Design costs associated with solutions for vacant residential land in Blayney		15
	-	15
n - South Adelaide St Footpath, income budgeted in 2016/17 works completed in 17/18	164	
	164	-
o - Newbridge Showground fence, funding unsuccessful	(55)	
	(55)	
p - Capital contribution from RFS for the construction of Neville & Lyndhurst bush fire sheds	19	
	19	
q - Allocation for capital works on regional roads was less than anticipated	(14)	
	(14)	-
Other minor budget adjustments	3	15
	3	15
	148	32
	Net adjustment to operating result	116

Blayney Shire Council

Quarterly Budget Review Statement

for the period 01/10/17 to 31/12/17

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2017

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2017/18	Approved Changes Other than by QBRS	Revised Budget 2017/18	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
Capital Expenditure							
New Assets							
- Plant & Equipment	1,203	-	1,203	(57)		1,146	838
- Land & Buildings	40	-	206	-		206	-
- Sewer	150	-	82	-		82	-
- Other	-	-	20	7		27	-
Renewal Assets (Replacement)							
- Plant & Equipment	1,644	-	1,624	(140)		1,484	871
- Land & Buildings	923	-	1,201	455		1,656	98
- Roads, Bridges, Footpaths	14,770	-	16,581	(144)		16,437	4,309
- Sewer	363	-	257	-		257	1
- Other	165	-	413	(56)		357	154
Loan Repayments (Principal)	288	-	288	-		288	99
Total Capital Expenditure	19,546	-	21,875	65		21,940	6,370
Capital Funding							
Rates & Other Untied Funding	4,320	-	445	(394)		3,531	3,684
Capital Grants & Contributions	8,924	-	9,641	9		9,650	1,941
Reserves:							
- External Restrictions/Reserves	2,261	-	2,183	210		2,393	465
- Internal Restrictions/Reserves	1,638	-	755	240		2,763	15
New Loans	1,800	1,200	3,000	-		3,000	-
Receipts from Sale of Assets							
- Plant & Equipment	603	-	603	-		603	265
- Land & Buildings	-	-	-	-		-	-
Total Capital Funding	19,546	-	21,875	65		21,940	6,370
Net Capital Funding - Surplus/(Deficit)	-	-	-	-		-	-

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/17 and should be read in conjunction with the total QBRS report

Blayney Shire Council

Quarterly Budget Review Statement

PART 4A:

for the period 01/10/17 to 31/12/17

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2017

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2017/18	Revised Budget 2017/18	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures	%
Capital Expenditure							
LAND & BUILDINGS							
SES Office - Painting	R -	1			1	1	100%
Rural Fire Service Shed - Lyndhurst	R -	7	5	8	12	13	108%
Rural Fire Service Shed - Mandurama	R -	177			177	38	21%
Rural Fire Service Shed - Neville	R -	-	14	8	14	14	100%
Capital Park, Lyndhurst - Public Conveniences	R 2	2	(2)		-	-	0%
Carrington Park, Blayney - Public Conveniences	R 3	3	(3)		-	-	0%
Lyndhurst Recreation Ground - Public Conveniences	R 4	4	(4)		-	-	0%
Library Building	R 7	7			7	-	0%
Library Building Entrance & Internal Improvements	R -	20			20	-	0%
Library Painting	R -	10			10	-	0%
Blayney Library - Mobile Shelving	R -	51			51	-	0%
Hobbys Yards Hall	R 5	5			5	-	0%
Community Centre - Minor Assets	R 5	5			5	-	0%
Blayney Cultural Centre	N 40	40			40	-	0%
CentrePoint - Building & Pool Upgrade	R 874	874			874	13	1%
CentrePoint - Scout Hall Internal Painting	R -	-	10	1	10	-	0%
CentrePoint - Exterior Painting	R -	-	20	1	20	-	0%
CentrePoint - Mechanical Heating Unit and Ducting to Pool Hall	R -	-	300	2	300	-	0%
CentrePoint - Scout Hall Roof	R -	-	120	1	120	-	0%
Blayney Tennis Centre Amenities	R 2	2			2	-	0%
Carrington Park, Blayney - BBQ Shelter	R 5	5	(5)		-	-	0%
King George Oval - Public Conveniences	R 6	6			6	5	83%
Mandurama Recreation Ground Tennis Club	R 5	5			5	-	0%
Napier Oval Kiosk	R 3	3			3	-	0%
Redmond Oval - Tennis Shed	R -	12			12	-	0%
Blayney Showground Commentators Box	R 2	2			2	-	0%
Renewable Energy Project	N -	166			166	14	8%
TOTAL LAND & BUILDINGS	963	1,407	455		1,862	98	5%
OTHER STRUCTURES							
Public Cemeteries- Fencing	R 20	60			60	-	0%
Blayney Tennis Centre - Court Resurfacing	R -	45			45	46	102%
Newbridge Recreation Ground - Fence	R 55	55	(55)	11	-	-	0%
Redmond Oval - Bubbler	N -	3			3	3	100%
Redmond Oval - Tennis Court Fence	R -	20			20	20	100%
Redmond Oval - Playground Equipment	R -	7			7	7	100%
Lyndhurst Showground - BBQ & Seating	N -	17			17	-	0%
Blayney Showground - Seating & Concrete Works	R -	47			47	47	100%
Curved Stainless Steel Bin Tops	N -	-	7	7	7	7	100%
VEP Blayney	R 15	19			19	1	5%
VEP Carcoar	R 15	30	(1)	7	29	6	21%
VEP Lyndhurst	R 10	26			26	-	0%
VEP Millthorpe	R 20	47			47	1	2%
VEP Mandurama	R 10	10			10	1	10%
VEP Neville	R 5	9			9	-	0%
VEP Barry & Hobbys Yards	R 5	23			23	15	65%
VEP Newbridge	R 10	16			16	-	0%
TOTAL OTHER STRUCTURES	165	433	(49)		384	154	40%
INFRASTRUCTURE							
Local Roads - Construction							
Browns Creek Road	R 2,483	2,636			2,636	4	0%
Resources for Regions - Southern Cadia Access Route	R 6,536	6,873			6,873	2,208	32%
Mandurama Road	R 782	391			391	2	1%
Barry Road	R 250	250	(235)	3	15	18	120%
Forest Reefs Road Reconstruction	R -	3			3	4	133%
Maria Street Blayney	R -	2			2	2	100%
Newbridge Road between Glassons Bridge - Guardrail Installation	R -	15			15	14	93%
Heavy Patching	R 561	561	(13)	9	548	327	60%
TOTAL LOCAL ROADS CONSTRUCTION	10,612	10,731	(248)		10,483	2,579	25%

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/17 and should be read in conjunction with the total QBRS report

Blayney Shire Council

Quarterly Budget Review Statement

PART 4A:

for the period 01/10/17 to 31/12/17

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2017

Capital Budget - Council Consolidated

(\$000's)

	Original Budget 2017/18	Revised Budget 2017/18	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures	%
Local Roads - Reseal Program							
Reseal Program	R 390	390			390	-	0%
TOTAL RESEAL PROGRAM	390	390	0		390	-	0%
Regional Roads							
Belubula Way	R 432	432	41	4	473	-	0%
TOTAL REGIONAL ROADS	432	432	41		473	-	
Bridges							
Browns Creek Road Cowriga Creek	R 954	1,699			1,699	3	0%
Coombing St Belubula River	R 100	294			294	263	89%
Dowsetts Ln Coombing Creek	R 238	209			209	45	22%
Gallymont Road - Felltimber Creek	R -	174			174	179	103%
Errowanbang Road Corrugated Culvert	R 26	26			26	-	0%
Errowanbang Road Dirt Hole Creek	R 778	665			665	613	92%
Glenarvon Road Macquarie Swamp	R 31	31			31	32	103%
Hines Lane, Grubbenbun Creek	R 110	110			110	-	0%
Kinds Lane, Grubbenbun Creek	R -	160			160	-	0%
Lucan Road, Limestone Creek	R 140	140			140	-	0%
Naylor Street Bridge Rehabilitation	R -	-	13	9	13	13	
Newbridge Road, Evans Plains Creek	R 475	466			466	265	57%
Winterbottoms Lane, Unknown	R 140	140			140	-	0%
Felltimber Road Bridge - Coombing Creek	R -	5			5	7	140%
Leabeater St Grubbenbun Creek	R -	120			120	-	0%
Carcoar Road - Cowriga Creek	R -	52			52	-	0%
Brady Road - Culvert Renewal	R -	150			150	-	0%
Pitlochry Road Bridge Replacement	R -	51			51	25	49%
TOTAL BRIDGES	2,992	4,492	13		4,505	1,445	32%
Footpaths							
Renewals	R 43	43			43	5	12%
Mandurama - Olive Street	R 61	61			61	58	95%
Blayney - Rail Pedestrian Crossing Adelaide St (Design)	R 40	-			-	-	0%
Blayney - Orange Rd to Binstead St	N 24	24			24	8	33%
Blayney - Lindsay St	N 23	23			23	1	4%
Mandurama - Gold St - FP existing to Memorial Hall	N 12	12			12	8	67%
Millthorpe - Montgomery St - FP (E side) - Victoria St to Crowson St	N 28	28			28	-	0%
Park Street Ramp - Millthorpe	R -	58			58	50	86%
Blayney - Tucker St to Ewin St	R -	115			115	44	0%
Millthorpe - Crowson to Stabcock St	R -	-			-	-	0%
Blayney - South Adelaide St Upgrade	R -	59	50	10	109	109	100%
TOTAL FOOTPATHS	231	423	50		473	283	60%
Stormwater							
Naylor Street Stability Works	N 55	55			55	1	2%
Stormwater Drainage Renewals	R 58	58			58	1	2%
TOTAL STORMWATER	113	113	0		113	2	2%
TOTAL INFRASTRUCTURE	14,770	16,581	(144)		16,437	4,309	26%
PLANT & EQUIPMENT							
Light Vehicle							
Light Vehicle Replacement - Corporate Support	R 111	-			-	-	0%
Light Vehicle Replacement - Engineering	R 131	131			131	-	0%
Light Vehicle Replacement - Environment	R 49	47			47	47	100%
Light Vehicle Replacement - Animal Control	R -	46	(4)	5	42	42	100%
Light Vehicle Replacement - Building Control	R -	43	(9)	5	34	34	100%
Light Vehicle Replacement - Town Planning	R 43	43	(7)	5	36	36	100%
Light Vehicle Replacement - Fleet	R 62	62			62	-	0%
TOTAL LIGHT VEHICLE	396	372	(20)		352	159	45%

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/17 and should be read in conjunction with the total QBRS report

Blayney Shire Council

Quarterly Budget Review Statement

PART 4A:

for the period 01/10/17 to 31/12/17

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2017

Capital Budget - Council Consolidated

(\$000's)

	Original Budget 2017/18	Revised Budget 2017/18	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures	%
Minor Plant							
R	144	144	(144)	6	-	-	0%
R	31	31			31	9	29%
R	-	-	81	6	81	-	0%
N	-	-	62	6	62	-	0%
	175	175	(1)		174	9	5%
Major Plant							
R	308	308	(308)	6	-	-	0%
R	43	43	(43)	6	-	-	0%
R	256	256			256	-	0%
R	282	282	(282)	6	-	-	0%
N	77	77			77	-	0%
R	-	-	77	6	77	77	100%
R	-	-	82	6	82	-	0%
N	550	550	(3)	6	547	547	100%
N	116	116	(116)	6	-	-	0%
R	-	-	83	6	83	83	100%
R	-	-	78	6	78	78	100%
N	290	290			290	291	100%
R	-	-	256	6	256	256	100%
N	170	170			170	131	77%
	2,092	2,092	(176)		1,916	1,463	
Information Technology							
R	70	70			70	-	0%
R	5	5			5	4	80%
R	3	3			3	-	0%
R	5	5			5	-	0%
R	10	16			16	16	100%
R	8	8			8	1	13%
R	40	34			34	29	85%
R	20	20			20	9	45%
	161	161	0	-	161	59	37%
Other Plant & Equipment Purchases							
R	3	3			3	-	0%
R	-	4			4	5	125%
R	20	20			20	14	70%
	23	27	0		27	19	
	2,847	2,827	(197)		2,630	1,709	
Sewerage Services							
N	75	82			82	-	0%
N	75	-			-	-	0%
R	43	43			43	-	0%
R	80	26			26	-	0%
R	140	-			-	-	0%
R	100	-			-	-	0%
R	-	144			144	-	0%
R	-	43			43	-	0%
R	-	1			1	1	100%
	513	339	0		339	1	
Principal Loan Repayments							
	178	178			178	45	25%
	70	70			70	35	50%
	40	40			40	19	48%
	288	288	0		288	99	
Total Capital Expenditure	19,546	21,875	65		21,940	6,370	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/17 and should be read in conjunction with the total QBRS report

Blayney Shire Council

Quarterly Budget Review Statement

for the period 01/10/17 to 31/12/17

**Capital Budget Review Statement
Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details	Variations to: Expenditure \$000
1	Unbudgeted works required: - Scout Hall Internal Painting funded from CentrePoint Reserve - CentrePoint External Painting funded from CentrePoint Reserve Scout Hall Roof replacement, 50% from CentrePoint Reserve, 50% from section 94	10 20 120 150
2	Mechanical Heating Unit and Ducting to Pool Hall. 50% funded from CentrePoint Reserve, 50% from section 94	300 300
3	Barry Road capital works to be rescheduled in 2018/19	(235) (235)
4	Funding for Belubula Way capital works moved from Regional Roads operating expenses budget	41 41
5	Budget savings on Light Vehicle Replacements	(20) (20)
6	Budget adjustments for Plant replacements: - New Holland Telehandler: unable to be delivered this financial year - Tractor purchased: Revoted from 2016/17 - 2.7 Tonne Excavator purchased: Revoted from 2016/17 - Loader Cat 950: unable to be delivered this financial year - Scania 12 Tonne Tipper: unable to be delivered this financial year - Hino Streetsweeper: unable to be delivered this financial year - Isuzu NQR87/80 Tipper Truck purchased: Revoted from 2016/17 - Isuzu NPR55 Tipper: Revoted from 2016/17 - Budget savings on 2 x Watercarts purchased - 8 Tonne truck: Purchased in 2016/17 - Isuzu NPR45/55 Truck purchased: Revoted from 2016/17 - Isuzu NPR55 Tipper purchased: Revoted from 2016/17 - 2 Rollers purchased: Revoted from 2016/17	(144) 81 62 (308) (43) (282) 77 82 (3) (116) 83 78 256 (177)
7	Minor budget adjustments	(8) (8)
8	Neville Bush Fire Shed, balance of project Lyndhurst Bush Fire Shed, balance of project	14 5 19
9	Naylor Street Bridge Rehabilitation, budget transferred from Heavy Patching Heavy Patching expenditure under budget, transferred to Naylor Street Bridge	13 (13) 70

Page 14

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details	Variations to: Expenditure \$000
10	South Adelaide St Footpath Upgrade. Budgeted in 2016/17, offset against increased income	50
		50
11	Newbridge Showground Fence, funding unsuccessful	(55)
		(55)
	TOTAL	65

Blayney Shire Council

Quarterly Budget Review Statement

for the period 01/10/17 to 31/12/17

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 December 2017

Cash & Investments - Council Consolidated

(\$000's)	Opening Balance 1/07/2017	Approved changes other than by QBRs	Revised Budget	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
Externally Restricted ⁽¹⁾							
Developer Contributions - General	813	-	813	(210)	v	603	813
Developer Contributions - Sewer	860	-	860	-		860	860
Unexpended Grants	179	-	5	-		5	5
Sewerage Services	4,482	-	4,295	-		4,295	4,482
Domestic Waste Management	848	-	848	-		848	848
Rates Special Variation - Mining	713	-	713	-		713	713
Voluntary Planning Agreement - Mining	1,217	-	1,217	-		1,217	1,217
Total Externally Restricted	9,112	-	8,751	(210)		8,541	8,938
<small>(1) Funds that must be spent for a specific purpose</small>							
Internally Restricted ⁽²⁾							
Plant and Vehicle Replacement	219	-	219	-		219	395
Employees Leave Entitlement	661	-	661	-		661	661
Asset Reserve - Transport	2,454	-	987	-		987	987
Asset Reserve - Buildings	157	-	144	-		144	144
Asset Reserve - Parks & Recreation	347	-	316	(65)	i	251	251
Asset Reserve - Stormwater	51	-	51	-		51	51
Blayney Sports Facility Master Plans	153	-	138	(2)		136	138
Blayney Town Works	5	-	5	-		5	5
Cemeteries	41	-	1	-		1	1
CentrePoint	997	-	997	(240)	iv	757	997
Election Reserve	78	-	78	-		78	78
Environmental Projects – Belubula river	54	-	54	-		54	54
Inala Reserve	96	-	96	(96)	ii	-	-
I.T Reserve	96	-	96	-		96	96
King George Oval	170	-	170	-		170	170
Property Account	545	-	445	1,041	ii	1,486	1,484
Quarry	174	-	174	-		174	174
Village Enhancement Program	89	-	-	-		-	-
Financial Assistance Grant	1,229	-	-	-		-	-
Total Internally Restricted	7,616	-	4,632	638		5,270	5,686
<small>(2) Funds that Council has earmarked for a specific purpose</small>							
Unrestricted (ie. available after the above Restricti	515	-	3,860	(428)		3,432	835
Total Cash & Investments	17,243	-	17,243	-		17,243	15,459

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/17 and should be read in conjunction with the total QBRs report

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Cash & Investments Budget Review Statement

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$15,368

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 22/01/18

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

		\$ 000's
Cash at Bank (as per bank statements) - General Fund		203
Cash at Bank (as per bank statements) - Online Saver		584
Investments on Hand		14,581
less: Unpresented Cheques	(Timing Difference)	89
add: Undeposited Funds	(Timing Difference)	2
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	-
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	-
Reconciled Cash at Bank & Investments		15,459
Balance as per Review Statement:		15,459
Difference:		-

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details	Variations \$000
i	- Johnston Crescent tree removal costs	(65)
		(65)
ii	- Land development costs for land development projects, residential stimulus strategy	(15)
	- Sale proceeds - Inala Units	960
	- Transfer balance to Property account from Inala Reserve	96
	- Transfer balance from Inala Reserve to Property Account	(96)
		945
iii	- Finalisation of the Blayney Sports Facility Master Plan	(2)
		(2)
iv	- Scout Hall Internal Painting	(10)
	- CentrePoint Exterior Painting	(20)
	- Mechanical Heating Unit and Ducting to the Pool Hall 50%	(150)
	- New Roof to Scout Hall 50%	(60)
		(240)
v	- Mechanical Heating Unit and Ducting to the Pool Hall 50%	(150)
	- New Roof to Scout Hall 50%	(60)
		(210)
TOTAL		428

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 December 2017

(\$000's)	Current Projection		Original Budget 17/18	Actuals Prior Periods	
	Amounts	Indicator		16/17	15/16
	17/18	17/18			

NSW Local Government Industry Key Performance Indicators (OLG):

1. Operating Performance

Operating Revenue (excl. Capital) - Operating Expenses	-1157	-7.2 %	#	1.3 %	11.0 %	7.1 %
Operating Revenue (excl. Capital Grants & Contributions)	16065		#			

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

2. Own Source Operating Revenue

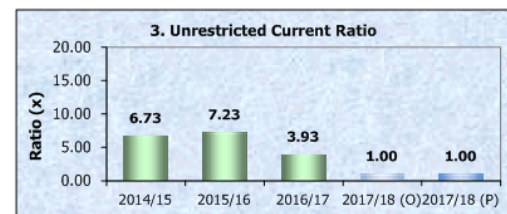
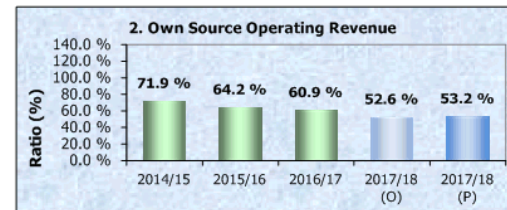
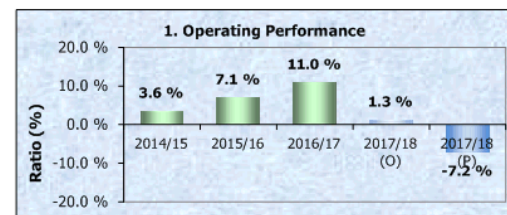
Operating Revenue (excl. ALL Grants & Contributions)	13759	53.2 %	#	52.6 %	60.9 %	64.2 %
Total Operating Revenue (incl. Capital Grants & Cont)	25861		#			

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.

3. Unrestricted Current Ratio

Current Assets less all External Restrictions	1	1.00		1.00	3.93	7.23
Current Liabilities less Specific Purpose Liabilities	1					

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 December 2017

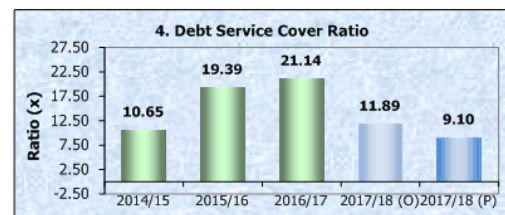
(\$000's)	Current Projection		Indicator	Original Budget 17/18	Actuals Prior Periods	
	Amounts	17/18			16/17	15/16
	17/18	17/18				

NSW Local Government Industry Key Performance Indicators (OLG):

4. Debt Service Cover Ratio

Operating Result before Interest & Dep. exp (EBITDA)	4460	9.10	#	11.89	21.14	19.39
Principal Repayments + Borrowing Interest Costs	490		#			

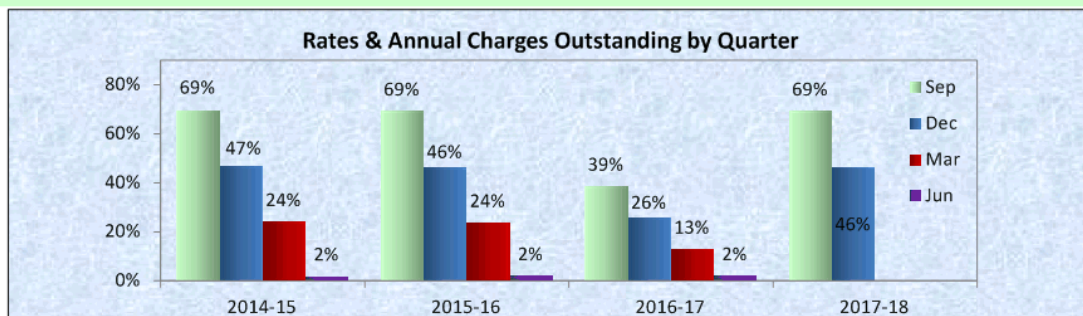
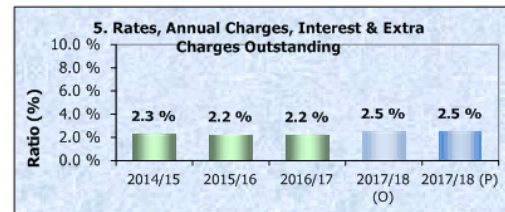
This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.



5. Rates, Annual Charges, Interest & Extra Charges Outstanding

Rates, Annual & Extra Charges Outstanding	2.5	2.5 %		2.5 %	2.2 %	2.2 %
Rates, Annual & Extra Charges Collectible	100					

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



Blayney Shire Council

Quarterly Budget Review Statement

for the period 01/10/17 to 31/12/17

Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2017

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Contracts Entered > 50,000						
Hanson Building & Construction	Gravel Contract	1,502,800	06/11/17	Ongoing	Y	
Materials						
Contracts Paid > \$50,000						
Downer EDI Works P/L	Road sealing	128,487	31/10/17	Completed	Y	
JCB Construction Equipment	Purchase of Roller	179,300	07/12/17	Completed	Y	
Josh Nixon Excavations Pty Ltd	Equipment Hire	148,412	24/10/17	Ongoing	Y	
VEC Civil Engineering	Bridge Replacement Program	1,079,632	25/10/17	Ongoing	Y	
Hadlow Earthmoving	Waste Facility Management and Plant Hire	188,334	01/10/17	Ongoing	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	70,584	Y
Legal Fees	11,465	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

Sports Facility Master Plan	2,021
Design & Investigation costs for land development projects, residential stimulus strategy	15,000

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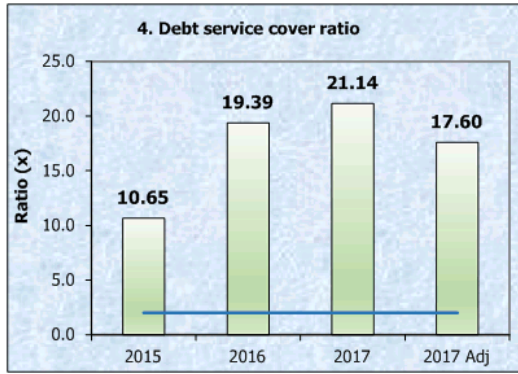
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Blayney Shire Council

Notes to the Financial Statements
for the year ended 30 June 2017

Note 13a(ii). Local government industry indicators – graphs (consolidated)

<p>1. Operating performance ratio</p> <p>Benchmark: — Minimum $\geq 0.00\%$ Source for benchmark: Code of Accounting Practice and Financial Reporting #25</p>	<p>Purpose of operating performance ratio</p> <p>This ratio measures Council's achievement of containing operating expenditure within operating revenue.</p>	<p>Commentary on 2016/17 result</p> <p>2016/17 ratio 11.02%</p> <p>The increase in Council's operating performance ratio was largely impacted by the 2 advance payments of the 17/18 Financial Assistance Grant totalling 1.23m and is not a true reflection of Council's performance for the 16/17 financial year. Additional Roads to Recovery funding and storm damage funding has also contributed to the increase in this ratio.</p> <p>Ratio achieves benchmark Ratio is outside benchmark</p>
<p>2. Own source operating revenue ratio</p> <p>Benchmark: — Minimum $\geq 60.00\%$ Source for benchmark: Code of Accounting Practice and Financial Reporting #25</p>	<p>Purpose of own source operating revenue ratio</p> <p>This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.</p>	<p>Commentary on 2016/17 result</p> <p>2016/17 ratio 60.92%</p> <p>Heavily influenced by rates generated. Rates has declined due to significance of grant income during financial period</p> <p>Ratio achieves benchmark Ratio is outside benchmark</p>
<p>3. Unrestricted current ratio</p> <p>Benchmark: — Minimum ≥ 1.50 Source for benchmark: Code of Accounting Practice and Financial Reporting #25</p>	<p>Purpose of unrestricted current ratio</p> <p>To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.</p>	<p>Commentary on 2016/17 result</p> <p>2016/17 ratio 3.93x</p> <p>Whilst 2016/17 saw a significant reduction in this ratio, it is still well above industry benchmark maintaining Council's strong ability to satisfy debts.</p> <p>Ratio achieves benchmark Ratio is outside benchmark</p>



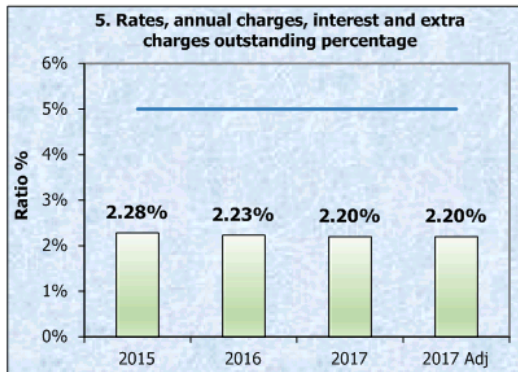
Benchmark: — Minimum ≥ 2.00
 Source for benchmark: Code of Accounting Practice and Financial Reporting #25

Purpose of debt service cover ratio

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments

Commentary on 2016/17 result	
2016/17 ratio	21.14x
Council's relatively low rate of borrowings continues to ensure Council's ability to service debt as required.	

Ratio achieves benchmark
 Ratio is outside benchmark



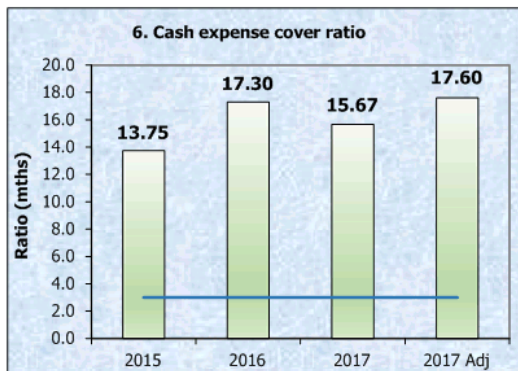
Benchmark: — Maximum $< 5.00\%$
 Source for Benchmark: Code of Accounting Practice and Financial Reporting #25

Purpose of rates and annual charges outstanding ratio

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

Commentary on 2016/17 result	
2016/17 ratio	2.20%
The effective processes implemented by Council's revenue staff for the collection of outstanding rates and charges is demonstrated by the continued improvement in this ratio.	

Ratio is within Benchmark
 Ratio is outside Benchmark



Benchmark: — Minimum ≥ 3.00
 Source for benchmark: Code of Accounting Practice and Financial Reporting #25

Purpose of cash expense cover ratio

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

Commentary on 2016/17 result	
2016/17 ratio	15.67 mths
Whilst this ratio continues to be strong for Council it is inflated by the advance payment of the 2017/18 financial assistance grant. This however demonstrates the use of Council's restricted cash in the completion of deferred capital works programs.	

Ratio achieves benchmark
 Ratio is outside benchmark

11) PAYMENT OF EXPENSES AND THE PROVISION OF FACILITIES TO THE MAYOR AND COUNCILLORS POLICY

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 6.3 A well-run Council organisation.

File No: Go.PO.1

Recommendation:

That the Payment of Expenses and the Provision of Facilities to the Mayor and Councillors Policy be placed on public exhibition for a period of at least 28 days.

Reason for Report:

To review and place on exhibition the Council policy for the Payment of Expenses and the Provision of Facilities to the Mayor and Councillors.

Report:

Council has a statutory obligation to adopt a Policy concerning expenses and facilities within the first 12 months of each term of Council pursuant to section 252 of the Local Government Act (1993). As part of this obligation Council must place it on public exhibition for 28 days prior to adoption and consider any submissions made within the time allowed and make any appropriate changes to the draft policy or amendment. Upon adoption Council must submit its policy with any submissions to the Office of Local Government within 28 days.

Council's Payment of Expenses and the Provision of Facilities to the Mayor and Councillors Policy which is attached under separate cover, has a number of proposed amendments.

The draft amendments are summarised in the table below:

Clause	Title	Amendment
4.2	Local Travel Arrangements and Expenses	Amend local government area from Wellington to Dubbo
4.4	Travelling Expenses per kilometre rate	Delete reference to vehicle capacity and annual determination. Rate fixed by Australian Taxation Office.
4.5	Telephone Line	Delete clause.
5.3.1	Mobile devices	Insert reference to mobile device and provision of iTunes account.

Clause	Title	Amendment
5.3.2	Data Allowance	Insert clause for 50% reimbursement of data associated with home internet and telephone.
5.4	Apparel	Delete provision of Blazer

The policy is within the guidelines outlined in DLG Circular 09-36: *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors in NSW* and is consistent with many NSW Councils.

The policy is attached and with amendments highlighted in bold text, italicised and underlined.

Risk/Policy/Legislation Considerations:

There are no issues foreseen by the consideration of this report.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

- 1 01A Payment of Expenses and the Provision of facilities to Mayor and Councillors Amended 15 Pages

12) CODE OF CONDUCT COMPLAINTS FOR PERIOD ENDING 30 SEPTEMBER 2017

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 6.3 A well-run Council organisation.

File No: GO.RP.1

Recommendation:

That the report on Code of Conduct complaints for the period ending 30 September 2017 be received.

Reason for Report:

For Council to satisfy its obligations regarding annual reporting on Code of Conduct complaints.

Report:

Clause 12.1 of the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW requires the Complaints Coordinator to report annually to Council on Code of Conduct complaints.

The following statistics are provided for Council's information:

Statistic	No.
Total number of complaints made about Councillors and the General Manager under the code of conduct in the period to 30 September, 2017	0
Number of code of conduct complaints referred to a conduct reviewer	0
Number of code of conduct complaints finalised by a conduct reviewer at the preliminary assessment stage and the outcome of those complaints	0
Number of code of conduct complaints investigated by a conduct reviewer	0
Number of code of conduct complaints investigated by a conduct review committee	0
Number of matter reviewed by the Office of Local Government	0
Total cost of dealing with code of conduct complaints made about Councillors and the General manager in the year to September, including staff costs	0

Risk/Policy/Legislation Considerations:

The Model Code of Conduct Procedures clause 12.1 requires complaints coordinator to arrange for the above statistics to be reported to Council within 3 months of the end of September.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

13) COMPLIANCE AND REPORTING ACTIVITIES**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 6.3 A well-run Council organisation.**File No:** IM.CO.3**Recommendation:**

That the report on Compliance and Reporting Activities for the 6 month period to December 2017 be received.

Reason for Report:

For Council to be updated on compliance and reporting activities for the 6 month period to December 2017.

Report:

The Office of Local Government (OLG) issues all councils with a calendar of compliance and reporting activities annually. These activities are obligations required under various pieces of legislation or guidelines.

This report outlines compliance and reporting activities undertaken for the 6 month period to December 2017:

Activity	Legislation	Due Date	Completion Date
Responsible Accounting Officer to prepare written report on money invested	L.G. Act s.625	Monthly	17/07/2017 14/08/2017 25/09/2017 16/10/2017 20/11/2017 18/12/2017
Review of Agency Information guide at intervals of not more than 12 months	Government Information (Public Access) Act s.21	Annually	17/07/2017
Proposed loan borrowings return lodgement to Office of Local Government (OLG)	OLG Guideline	07/07/2017	03/07/2017
GST Certificate lodgement to OLG	OLG Guideline	31/07/2017	31/07/2017
Last day for resolution for making rates	L.G. Act s.533	31/07/2017	19/06/2017
Public Interest Disclosure (PID) (six monthly) report to	PID Act s.6CA	30/07/2017	28/07/2017

Activity	Legislation	Due Date	Completion Date
NSW Ombudsman			
Rates levied by service of rates & charges notice	L.G. Act s.562	1/08/2017	09/07/2017
Delivery Program progress report to Council	L.G. Act s.404(5)	6 monthly	14/08/2017
End of Term Report to be tabled at las meeting of outgoing Council	OLG Guideline	14/08/2017	14/08/2017
Table completed Pecuniary Interest Returns for Councillors and Designated Persons at Council meeting after due date	L.G. Act s.449(3) and 450(A)	Council meeting after 30/09/2017	16/10/2017
Roads & Bridges Data Return	Grants Commission	14/10/2017	13/10/2017
Financial Statements to be audited within 4 months of year end	L.G. Act s.416(1)	30/10/2017	25/09/2017
Notification of Mayoral election results to LGNSW	LGGR Sch. 7 Cl.13	-	27/09/2017
Notification of Mayoral election results to OLG	LGGR Sch. 7 Cl.13	-	20/10/2017
Public Interest Disclosures Annual Report	Public Interest Disclosures Act s.31	30/10/2017	20/10/2017
Government Information (Public Access) Act Annual Report	Government Information (Public Access) Act s.125 & Regulation cl. 7	30/10/2017	23/10/2017
Issue 2 nd Rates Instalment notices	L.G. Act s.562	31/10/2017	20/10/2017
Audited Financial Statement to be lodged with OLG	L.G. Act s.417(5)	31/10/2017	25/10/2017
Financial Data Return to be lodged with OLG	L.G. Act s.417(5)	31/10/2017	31/10/2017
Presentation of Audited Financial Reports to public	L.G. Act s.418(2)	28/11/2017	20/11/2017
Submission of Quarterly Budget Review Statement to Council (1 st Quarter)	L.G. Regulation cl.203(1)	30/11/2017	20/11/2017
Notify Minister (via OLG) that Annual Report posted on website.	L.G. Act s.428	30/11/2017	30/11/2017

Activity	Legislation	Due Date	Completion Date
Grants Commission General Data Return	Grants Commission	30/11/2017	10/11/2017
Audited Financial Statements to be presented to the public.	L.G. Act s.417(5)	05/12/2017	20/11/2017
Table completed Pecuniary Interest Returns for newly elected Councillors (due within 3 months of election) at Council meeting after due date	L.G. Act s.449(1)	18/12/2017	18/12/2017
Complaint statistics report to Council	Model Code procedures 12.1	31/12/2017	19/02/2018
Complaint statistics report to OLG	Model Code procedures 12.2	31/12/2017	23/11/2017

Risk/Policy/Legislation Considerations:

Information report only

Budget Implications:

Information report only

Enclosures (following report)

Nil

Attachments (separate document)

Nil

14) LEASE OF LAND TO YINGLI SOLAR

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 1.1 A viable agricultural sector with niche opportunities and products couples with lifestyle.

File No: DB.AB.505

Recommendation:

1. That Council delegates authority to the General Manager to finalise the Agreement of Lease contract terms with Yingli Solar.
2. That Council endorse execution of the lease of Lot 222/DP 1175708 and Lot 3/ DP1103517 being 31 and 33 Gerty Street Blayney and associated documentation by the Mayor and General Manager under Council seal.

Reason for Report:

To seek Council endorsement for lease of land for the development of a small sized Solar Photovoltaic (PV) Farm in Blayney.

Report:

Council received a report on this item at the September 2017 Council.

Yingli Solar has approached Council for lease of land in the Industrial Area for the development of a small sized Solar Photovoltaic (PV) Farm in Blayney. Blayney was selected not so much for solar radiation hours rather the capacity of the Essential Energy substation and the close proximity of currently vacant Council land to the substation.

A leasing offer to Blayney Council for Lot 222/DP 1175708 and Lot 3/ DP1103517 being 31 and 33 Gerty Street Blayney, has been received in the form of an agreement and a lease.

The Agreement to Lease, will provide a right to tenure over the land which will permit Yingli Solar to finalise approval for the network connection to Essential Energy. Following this, there will be a Development Application lodged.

A lease amount proposed plus land rates and water over 30 years has been proposed, and is attached under separate cover for Council consideration. Water charges are forecast \$1,100 and pro-rata land rates are currently \$4,789.

Council has sought an independent valuation and an independent legal review of the agreement. The valuation is significantly higher than the amount offered however similar arrangements were not able to be sourced for a baseline.

Further, the applicant indicates the amount offered is based on similar arrangements with Dubbo Regional and Murrumbidgee Councils on a \$ per square metre basis.

Lot 222/DP 1175708 and Lot 3/ DP1103517 are currently leased for agistment purposes for a combined \$2,800 per annum.

The proposal seeks to be operational by 30 June 2018.

Risk/Policy/Legislation Considerations:

The approval of this arrangement will restrict any future development on this land for the 30 year period. Council has had an informal preliminary approach by another party for the purchase of Lot 3/ DP1103517, however no formal offer has been received.

Section 1.4 of the valuation report states no searches have been undertaken regarding contamination of the site. In this regard both allotments are on Council's potentially contaminated land register as both were associated with activities of the former Blayney Sale Yards.

In this regard a contamination report would need to be provided with any future development application considering the use proposed and if any remediation works are required.

Budget Implications:

Legal fees associated with the lease contract are anticipated to be covered by the lessee. Lease income associated with this matter has been factored into income forecasts for 2017/18 and future years.

Enclosures (following report)

Nil

Attachments (separate document)

- 1 Property Valuation 29 Pages

This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

- 2 Independent Legal Assessment of Agreement and Lease 5 Pages

This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

- 3** Response by Yingli Solar to requests for amendments to agreement and Lease 4 Pages
This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
- 4** Agreement to to Secure Lease 4 Pages
This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
- 5** Lease Document 20 Pages
This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
- 6** Examples of Solar Farms In Operation 8 Pages

15) FINALISATION OF SALE OF INALA UNTIS

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 5.1 A diverse and sustainable population in our communities and villages.

File No: PM.TN.10

Recommendation:

That Council, following finalisation of the sale of Inala Units, endorse the allocation of the sale proceeds of \$960,000 and balance of the Inala Units cash restriction of \$94,207 to the Property Account Internally Restricted Cash provision to be accounted for in the 2nd Quarterly Budget Review

Reason for Report:

For Council to be updated on finalisation of the sale of Inala Units (10 Residential Units) at 33 Park Street, Millthorpe and to make a determination on application of funds.

Report:

Council agreed to the sale of Inala Units at 33 Park Street (Lot 221/DP593369) to Housing Plus at the special meeting on 10 August 2017 (**Resolution No 1708/E001**). The sale transfer was effected on 12 December 2017 at the agreed price of \$960,000.

Risk/Policy/Legislation Considerations:

As Council no longer has an interest in the Inala Units it is essential that the future use of the Inala Units cash restriction (\$94,207) is dealt with.

Determination of the future use of the sale proceeds is also good practice to assist with future financial planning and to assist with preparation of Council's 10 year Long Term Financial Plan.

Budget Implications:

An assessment of the financial impact on Council's 2017/18 Operational Plan has been undertaken and accounted for in the 2nd Quarterly Budget Review. An amount of \$370,000 income was forecast for gain on sale of asset; that is sale price less written down value attributed to the asset. The final outcome was \$345,000.

The remaining funds held in restricted cash for an amount of \$94,207 for Inala Units plus the sale proceeds of \$960,000, \$1,054,207 in total, is proposed for transfer to the Property Account Internally Restricted Cash for the purpose of future land development within the Blayney Shire.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

16) REVIEW OF COUNCIL POLICIES**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 6.3 A well-run Council organisation.**File No:** GO.PO.1**Recommendation:**

1. That the following policies be adopted as part of Council's Policy review process and be included in Council's Policy register:

No.	Policy Name
2D	Public Interest Disclosures: Internal Reporting Policy
5C	Categorisation of Land as farmland for Rating Purposes
5E	Pensioner and Hardship Assistance Policy
6C	Package for Doctors Incentives for Retention / Attraction

2. That the following policies be endorsed and placed on public exhibition for a period of not less than 28 days:

No.	Policy Name
2E	Gifts & Benefits Policy
2B	Media Spokesperson
4C	Corporate Credit Card Policy
4D	Related Parties Disclosures
6B	Public Liability Community Celebration
7S	Mobile Device Usage Policy
8B	Social Media

Reason for Report:

For the Council to review Council's strategic and operational policies.

Report:

Council has in place a process of reviewing Council Policies following the election of a new Council. As outlined to Councillors this will be undertaken

over the next 4 months with a set of policies presented to Council for information at a workshop then following feedback and review finalised for Council endorsement at the following Council meeting.

Policies reviewed are attached under separate cover, with amendments being highlighted in bold text, italicised and underlined.

The following policies have been reviewed with amendments not required or of a format, spelling or title correction in nature:

No.	Type*	Policy Name
2D	S	Public Interest Disclosures: Internal Reporting Policy
5C	O	Categorisation of Land as farmland for Rating Purposes
5E	S	Pensioner and Hardship Assistance Policy
6C	S	Package for Doctors Incentives for Retention / Attraction

*S – Strategic O - Operational

The following policies were reviewed with amendments required being of a more substantial nature. These policies as amended are proposed for public exhibition for a period of not less than 28 days.

No.	Type*	Policy Name	Nature of amendments
2B	S	Media Spokesperson	Minor amendments
2E	S	Gifts & Benefits Policy	Significant amendments including wording from draft Model Code of Conduct (Office of Local Government) and Public Agencies Fact Sheet (NSW Ombudsman's Office)
4C	S	Corporate Credit Card Policy	Minor amendments
4D	S	Related Parties Disclosures	Minor amendment for timing of return lodgments
6B	O	Public Liability Community Celebration	Amendment to increase coverage to \$20m
7S	S	Mobile Device Usage Policy	Minor amendments
8B	S	Social Media	Minor amendments

*S – Strategic O - Operational

Risk/Policy/Legislation Considerations:

AS per the compliance and reporting requirements, Council must review all of its local policies within 12 months after the elections.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

1	02B Media Spokesperson	4 Pages
2	02D Internal Reporting	21 Pages
3	02E Gifts Benefits	12 Pages
4	04C Corporate Credit Card	4 Pages
5	05C Categorisation of Land as Farmland for Rating Purposes	11 Pages
6	05E Pensioner and Hardship	5 Pages
7	06B Public Liability Insurance Community Celebrations	2 Pages
8	06C Package for Doctors Incentives for Retention Attraction	2 Pages
9	07S Mobile Device Usage	5 Pages
10	08B Social Media	5 Pages
11	04D Related Parties Disclosures Policy	13 Pages

17) LEASE OF LAND FOR AGISTMENT PURPOSES**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 3.4 Sustainable land use practices across the Shire.**File No:** PM.TN.8**Recommendation:**

That Council:

1. approve the lease of industrial land for a period of 2 years 11 months with a 1 year option to the following parties:
 - Lot 6: (Part Lot 2, DP 881885): N. Collins \$100
 - Lot 9: (Part Lot 2, DP 881885): N. Collins \$100
2. advertise the availability of remaining land being Lot 2 (Lot 1, DP 842577), seeking Expressions of Interest.

Reason for Report:

For Council to consider expressions of interest received for Lease of Industrial Land for Agistment Purposes.

Report:

Council readvertised Expressions of Interest for Lease of Industrial Land for Agistment Purposes (EOI 15/2017) closing 8 February 2018 for land lots not leased, following Council's consideration of this matter at the December Council meeting. There were 3 lots of land of various sizes remaining that are located in the Blayney Industrial Area available for lease. A condition of leasing this land is that 4 weeks' notice can be given to vacate in the event that Council has an interested party to purchase or lease land for a commercial purpose.

The leasing of land assists Council with management of land for fire and weeds while affording the opportunity for interested parties to obtain access to the land for animal grazing.

Lease periods are set for 2 years 11 months with a 1 year option. Lease charges are indexed annually based on the All Australian Weighted Consumer Price Index published for the December quarter.

Tender Lot Number	Property Description	Submission details
2	8 Tollbar Street, Blayney Lot 1, DP 842577	No submissions
6	Saleyards Paddocks (Lowe St.) Part Lot 2, DP 881885	1 submission N.Collins \$100. Lessee is a long term lessee.

9	Saleyards Paddocks (Lowe St.) Lot 1, DP 134341	1 submission. N.Collins \$100. Lessee is a long term lessee.
---	---	--

Risk/Policy/Legislation Considerations:

Should Council not lease land it will have to program maintenance of the land to manage weeds and fire hazards.

Budget Implications:

Income generated helps to offset expenditure associated with land held including insurance, land rates and water charges. Costs to be incurred for 2017/18 are anticipated to be in the order of \$18,700. In 2015/16 Council generated income \$2,964 (excluding GST) from lease charges. Income forecast to date is \$7,006. Council approval of leases as proposed will result in \$200 additional income of to assist to defray these costs.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

18) LGA BOUNDARY ALTERATION - MCKELLARS LANE, HOBBS YARDS

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 6.3 A well-run Council organisation.

File No: RD.AD.1

Recommendation:

1. That Council reaffirm its support for the transfer of Lot 1 DP 118421 from the Bathurst Regional Council LGA to the Blayney Shire Council LGA;
2. That, subject to approval by Bathurst Regional Council, the adjustment for rates and annual charges take effect from the next year following proclamation.
3. That the Office of Local Government be informed of Council's decision and request Minister for Local Government to recommend to the Governor the approval to issue a proclamation under section 218B of the Local Government Act, altering the boundary with Bathurst Regional Council.

Reason for Report:

For Council to endorse the transfer of Lot 1 DP 118421 (216 McKellars Lane, Hobbs Yards) from the Bathurst Regional Council LGA to the Blayney Shire Council Local Government Area.

Report:

In March 2014 Blayney Shire Council received a request from Kenny Spring Solicitors on behalf of their clients for the local government boundary between Bathurst Regional Council and Blayney Shire Council to be altered so that Lot 1 DP 118421 (216 McKellars Lane, Hobbs Yards), presently within the Bathurst local government area (LGA), be transferred to the Blayney LGA.

The land was purchased in September 2013 and resulted from a crown road closure. It adjoins property holdings with the majority of the property, Lots 1, 2, 3 and 4 DP 247618 and P359 DP 750411, a total of 84.53 hectares being within the Blayney local government area. Lot 1 DP 118421, a total of 1.69 hectares, is within the Bathurst Regional Council LGA.

Risk/Policy/Legislation Considerations:

In order to proceed with the request, Council must confirm it has no objection prior to notification to the Office of Local Government (OLG) and request for the Minister for Local Government to recommend to the Governor the approval to issue a proclamation under section 218B of the Local Government Act, altering the boundary with Bathurst Regional Council.

This request had been considered by the previous Council and had been endorsed by the Bathurst Regional Council with no objection. Regrettably, due to changed administrative processes for furnishing of boundary information to the OLG and delays in dealing with this matter, finalisation was not possible before the Merger Proposal Period commencement date of January 2016. Council received advice, despite various attempts, that finalisation of the matter was not possible during the Merger Proposal Period and the timeframe after the declaration of elections in 2017.

Following the election in September 2017, Council sought resolution of this matter. The OLG formally advised in December 2017 that the resolutions were outdated and fresh resolution from Bathurst Regional and Blayney Shire Council were required.

A map identifying the location of the subject parcel to be transferred into Blayney Shire is attached for information.

Budget Implications:

Council may receive additional rating income from these additional parcels subject to the valuation as determined by the Valuer General.

Enclosures (following report)

1	Correspondence from Kenny Spring Solicitors	1 Page
2	Correspondence from Bathurst Regional Council	1 Page
3	Detailed Map of Subject Land Parcel	1 Page
4	Broad View Map of Subject Land Parcel	1 Page

Attachments (separate document)

Nil

BLAYNEY SHIRE
COUNCIL

17 March 2014

Doc. No.

Verified:

Disp.
GA39:

Sent.

KENNYSPRING
SOLICITORS

Our Ref: RMT:HMC:20100292

10 March, 2014

Blayney Shire Council
91 Adelaide Street
Blayney NSW 2799

Level 1
The Reliance Centre
203-209 Russell Street
PO Box 149
Bathurst NSW 2795
DX 3103 Bathurst
T 02 6331 2911
F 02 6331 8957

Branch Office
95 Oberon Street
Oberon NSW 2787
T 02 6336 1485

Principals
Angus Edwards
Kristi McCusker

kennyspring.com.au

REQUEST FOR TRANSFER OF LOCAL GOVERNMENT JURISDICTION

We advise we act for Mr I [redacted] in their acquisition of a Crown Road of approximately 1.7 hectares now known as lot 1 in Deposited Plan 1182421.

We confirm the acquisition was completed and the property transferred to our clients in September 2013. Our clients have been issued with a Certificate of Title noting the new road purchase is held within the Bathurst Regional Council's jurisdiction and will be rateable by Bathurst Regional Council.

Our clients own approximately 84 hectares of land adjoining this new road purchase which is known as 216 McKellars Lane Hobbys Yards, and is held within the Blayney Shire Council. Attached is a copy of the rates notice for your information.

We request Blayney Shire Council apply to Local Government NSW for a minor boundary adjustment of Council boundaries to incorporate the road (1/1182421) into the Blayney Shire Council's jurisdiction so that our client's property is held entirely within the Blayney Shire Council.

We look forward to receiving your response.

Yours faithfully,
Kenny Spring Solicitors

Per: *R.M. Thurn*

Rachael Thurn
Licensed Conveyancer
r.thurn@kennyspring.com.au

Kenny Spring Solicitors Pty Ltd
ACN 151 370 919

**AUST
LAW
MEMBER**

Labels limited by a scheme approved under Professional Standards Legislation. Legal practitioners employed by Kenny Spring Solicitors Pty Ltd are members of the scheme.

M:\Docs\20100292\386973.doc



Civic Centre
158 Russell Street
Private Mail Bag 17
Bathurst NSW 2795

Telephone 02 6333 6111
Facsimile 02 6331 7211
council@bathurst.nsw.gov.au
www.bathurstregion.com.au

19 September 2014

Director Corporate Services
Mr Anton Franze
Blayney Shire Council
PO Box 62
Blayney NSW 2799

Dear Mr Franze

Request for Boundary Adjustment – Lot 1 DP 118421

Council resolved at its meeting held on 17 September 2014 that it has no objection to the transfer of Lot 1 DP 118421 to Blayney Shire Council from Bathurst Regional Council.

If you require further information, please contact Council's Rates Department on 6333 6132.

Yours faithfully

R Roach
DIRECTOR
CORPORATE SERVICES & FINANCE

BLAYNEY SHIRE COUNCIL
30 SEP 2014
Doc. No.
Verified:
Disp. GA39:
Sent.

Reference: TB: DS: 11.00001-12/036
Enquiries: Rates Department (02) 6333 6132
Clydsdale blayney council 19.9.2014.doc

BATHURST REGION... FULL OF LIFE

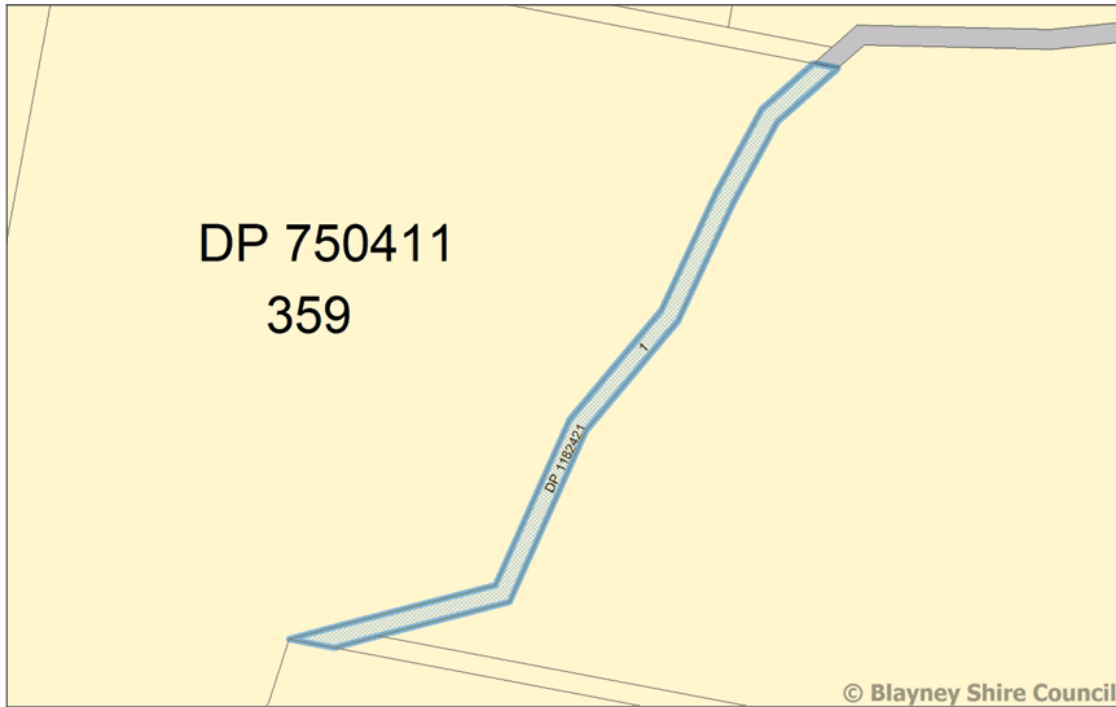
Proud to be an **evocity**

Blayney Shire Council
91 Adelaide Street
PO Box 62
BLAYNEY NSW 2799
Ph: (02) 6368 2104
Fax: (02) 6368 3290
Email: council@blayney.nsw.gov.au



Created on Wednesday, 22 October 2014 by general

Feature Report of Lot 1 DP 1182421 Boundary Alteration Request - Kenny Spring Solicitors



Map Scale: 1:6,520 Map Zoom: 0.708 mi



Info Results

- There are no features selected with information in the table 'Property Info'.
- There are no features selected with information in the table 'Property Address'.
- There are no features selected with information in the table 'Owner Info'.
- There are no features selected with information in the table 'Rates Info'.
- There are no features selected with information in the table 'Postal Info'.



<p>Disclaimer The above information has been taken from Council's records, but Council cannot accept responsibility for any omission or inaccuracy. © The State of New South Wales (Department of Lands) 2007, © Blayney Shire Council 2007.</p>



 <p>Blayney Shire Council 14 GARDNER STREET PO BOX 42 BLAYNEY NSW 2706 Ph: 082048 2144 Fax: 082048 1796 Email: info@blayney.nsw.gov.au</p>	<p>Important Notice! This map is not a precise survey document. Accurate locations can only be determined by a survey on the ground. The above information has been taken from Council's records, but Council cannot accept responsibility for any omission or inaccuracy. © The State of New South Wales (Department of Land) 2007. © Blayney Shire Council 2007.</p>	 <p>Important This map was produced on the GEODESIC DATUM OF AUSTRALIA 1994 (GDA94), which has superseded the Australian Geodetic Datum of 1984 (AGD50/64). Heights are referenced to the Australian Height Datum (AHD) heights. For most practical purposes, GDA94 coordinates and ellipsoid heights (EGS) coordinates based on the World Geodetic Datum 1984 (WGS84) are the same.</p>	<p>Aerial Photography: Contour Interval: Projection: MGA94 Zone 55 Cost: Date: Wednesday, 22 October 2014 Drawn By: general Map Zoom: 3.358 mi</p>	<p>Map Scale: 1:28,450 at A4 Map Zoom: 3.358 mi</p>
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19) DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: GO.ME.1

Recommendation:

That the Director of Infrastructure Services Monthly report for February 2018 be received and noted.

Reason for Report:

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade and construction.

Report:**Topical Issues**Carcoar Road – Cowriga Creek

Following the recent Councillor Roads tour and discussion in relation to Carcoar Road and bridge over Cowriga Creek, Council staff are presently preparing the report requested by Council at the November meeting.

To provide Councillors with a high level of confidence in the options, Council will be engaging the services of a specialist Bridge Engineer to provide some concept plans and designs with an indicative pricing for the various options.

To facilitate this process, a Hydrology Study will be also undertaken.

Major WorksSouthern Cadia Access Route

Council has sealed 2.5km's of Errowanbang Road from Gap Road to the Dirthole Creek Bridge. There is a further 1.2km nearing completion for sealing, with a tentative booking for sealing in the week of 26 February 2018.

Council has reprioritised works, and commenced works on the existing sealed section of Errowanbang Road, to allow for production of an adequate stockpile of base layer gravel in order for Council to maximise its productivity.

Council officers have also met with Cadia to discuss works needed on Cadia Road relating to Cadia's new access.

Road Rehabilitation Works

Council Operations staff continue to undertake pavement strengthening works by increasing the gravel pavement thickness on Belubula Way, and stabilise

batters. It is currently anticipated that completion of gravel placement will occur mid February, to be followed by stabilisation of the pavement. Sealing of the works is currently programmed for the week of 26 February 2018.

Planning is underway to heavy patch a 140m long segment of Browns Creek Road, with stabilisation to be undertaken following the stabilisation of the Belubula Way rehabilitation project.

Road Maintenance Works

During January, where resources were available, maintenance grading was undertaken in the Neville and Hobby Yards districts, in accordance with Councils unsealed roads program.

Maintenance grading is currently being undertaken on various roads in the Forest Reefs, Beneree area of the shire.

A sharp storm was experienced across the Shire on 27 January, which has resulted in a number of unsealed roads experiencing washing of the gravel surface. Roads included Gap Road, Beneree Road, Westons Lane, and Sunnyside Road among others.

Council has prioritised these works to the through roads, with repairs mostly completed. This has been covered through Councils routine unsealed roads maintenance budget.

Resealing Program

Council's reseal program is being completed in the week of 5 February 2018, with works anticipated to be completed marginally under budget.

Heavy Patching Program

Council's has completed heavy patching works on Newbridge Road prior to resealing.

Council has also completed some minor patches on Wimbledon Road in the Gresham area to address pavement deformations at the bottom of "Stringybark Hill".

This completes Council's scheduled heavy patching works. Whilst costs are not yet finalised, it would appear that the works will be completed up to \$130,000 below the initial estimates. Additional works will be considered based on available resources and programming.

Footpaths

A new 115m section of footpath has been installed along Lindsay Street from Binstead Street to the Blayney Pre-School, around into Railway to connect with the existing footpath. This project also provided Council with the opportunity to reinstate failing sections of kerb and gutter, and road surface drainage.

Works are ongoing, to provide a new footpath along Tucker Street linking an existing footpath in Ewin Street to the intersection of Binstead and Tucker Streets. Works on this project were put on hold during January to enable Council's Operations staff to undertake the works in Lindsay Street, minimising the inconvenience and disturbance the Early Learners Centre. Works are now anticipated to be finalised in the week ending 23 February.

Subject to resourcing it is intended that the crew will then return to Mandurama to address further footpath renewals.

Culvert Repair Works

Council staff will also return to the undertaking of culvert repair works during February, based upon issues identified in the culvert audit a few years ago.

Major Contracts

Early contractor Involvement (ECI) – Browns Creek Road bridges

Council staff undertook the first meeting for the replacement of bridges on Browns Creek Road with both proponents in attendance on 22 January. Council is currently in the process of obtaining additional information for the proponents. Final submissions from the proponents are currently expected prior to Easter, subject to requests for additional information, and any necessary extensions of time that may be required as a result of these.

Replacement of 6 Timber Bridges

The contract for this project has reached completion. There is guardrail remaining to be installed on Newbridge Road and Errowanbang Road, with contractors engaged to undertake these works.

Innovation Fund - Energy Efficiency Program

Lighting Upgrade:

Approximately 80% of the lighting upgrade at both the Works Depot and Centrepoint Sport and Leisure Centre has been completed. The project has gone smoothly to date and anticipate final completion on this project in around 2 weeks.

Even though not complete, Council is receiving the advantage this project intended to deliver in reduced electricity consumption and cost. This project provides benefits to the community both in increased capacity to deliver on other works, due to the cost savings, as well as working with a local business to deliver the project outcomes.

Solar Project:

Council staff have been working on the development of the tender documentation for the solar project and this is expected to be advertised in the next week. The project will deliver grid connected solar to the Council Civic Office, Works Depot, Centrepoint Sport and Leisure Centre, and Sewerage Treatment Plant. The project is scheduled for completion mid-June 2018.

Parks and Recreation

Council's Parks and Recreation Staff recently held a community engagement meeting and BBQ at Carcoar's Kurt Fearnley Park to officially commence the Revive 2 project that will see environmental improvements made the stretch of the Belubula River upstream of the Eulamore Street wet crossing.

Council received 28 RSVP's, with 17 in attendance on the evening.

Land Development

Development approval has been issued for the 3 lot subdivision of land at Frape/Beaufort Street (11 Frape Street). Council officers are currently arranging for the provision of services, including, water, sewer, telecommunications, electricity etc., in accordance with the conditions of consent.

Assets

Assets staff have recently completed unsealed roads inspections and are currently undertaking Kerb and Gutter inspections in Blayney and the Villages.

Following the Centroc joint tender for Consultant Services for the Revaluation of Buildings and Other Structures, Australis Asset Services were selected as the preferred tenderer and an inception meeting recently held. Inspections in Blayney are programmed to start in the week of 19 February. Council is required to revalue its building and other structures assets by the 30 June 2018.

Wastewater

Staff have commenced inspecting manholes to identify condition and function of the manholes across our sewer network. This new program will assist in establishing an asset report to provide a strategic process for decision making in the ongoing maintenance of this asset group. This inspection program will be instrumental in providing the necessary data to continue to improve on our knowledge and understanding of our infrastructure. As we build this information bank we will be able to more accurately model a renewal program for this asset group.

Risk/Policy/Legislation Considerations:

Information report only

Budget Implications:

Information report only

Enclosures (following report)

Nil

Attachments (separate document)

Nil

20) JOHNSTON CRESCENT - TREE REMOVAL

Department: Infrastructure Services

Author: Manager Operations

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: PR.MA.1

Recommendation:

That Council approves the removal of the row of pine trees between Johnston Crescent and the railway line in Blayney and supplementary vote request for \$65,000 as provided for in the second Quarterly Budget Review Statement.

Reason for Report:

To inform Council of the result of the community consultation, and seek approval for the removal of the pine trees (*pinus radiata*) between Johnston Crescent and the Main Western Railway corridor

Report:

Councillors would recall a previous report to the October 2017 Council meeting introducing this issue, with Council resolving to provide in principle support for the project, and support for commencing the community consultation.

Consultation

Following that meeting, Council wrote to all residents along Johnston Crescent, inviting them to an onsite meeting, and the opportunity to provide written submissions regarding their view on the trees.

The onsite meeting was held on 26 October 2017, and had 9 attendees. Treatment options were discussed and Council's preference for removal was stated to all residents.

There was universal support for the removal of the trees, with residents reporting issues from falling branches, pine needles falling on roofs, and oil from the trees staining buildings, clothes, and other items.

Council also received 2 written submissions. One was in support of removal, but requested that the trees near the storage shed remain as a visual screen to the old abattoir. The second was from the owners of the storage sheds supporting the removal of the trees, and advising that they have had a number of minor branches fall on the sheds.

Based on the feedback received, it is recommended that Council proceed with the removal of the trees along the whole length, and schedule their replacement in the coming financial year with a row of Photinia's. These are

hard wearing plants that will require minimal maintenance, and will not grow to a height that will pose issue to the adjoining properties in the future.

As the trees adjoin the Main Western Line, Council held discussions with John Holland regarding these trees. John Holland engaged an arborist to undertake an independent assessment.

The arborist identified 14 trees that pose a potential risk to the rail corridor, and a further 23 trees that had recently been poisoned through apparent injection of herbicide. It notes that this tree species are only stable for 12 months after death.

It is also noted in the report that the removal of any tree should be considered with regard to the impact its removal would have on the adjoining trees, this aligns with advice Council has previously received.

Unfortunately to date, agreement has not being received from John Holland to jointly fund this project for mutual benefit.

Council officers also thoroughly investigated options for removal, hoping to utilise machinery similar to what is used when felling commercial forests. Unfortunately the trees are not suitable to be felled in this method, as it is likely they would damage the machinery.

As a result, it is proposed to remove these trees using traditional felling methods, and chip/shred on site. The chip would be offered as mulch to residents who wish to pick it up, and Council will also stockpile some for its own re-use.

Risk/Policy/Legislation Considerations:

The trees pose a significant risk to property and life, and need to be managed to minimise this risk.

Council has had 1 claim to date in relation to property damage from these trees.

Budget Implications:

A budget of \$65,000 has been provided for in the December Quarterly Budget Review Statement

Replanting will be undertaken in Autumn of 2019, with allowance made in the 2018/19 budget for this purpose.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

21) **PROPOSED ROAD NAME - UNNAMED ROAD AT 168 FOREST REEFS ROAD, MILLTHORPE**

Department: Infrastructure Services

Author: Manager Infrastructure

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: RD.MT.1

Recommendation:

That the recommended name, Showground Lane be placed on public exhibition for a period of not less than 28 days and the public and relevant authorities be invited to make submissions.

Reason for Report:

To seek Council approval for the proposed naming of the unnamed public road at 162 – 168 Forest Reefs Road, Millthorpe to Showground Lane.

Report:

Councillors were presented a report to the 20 November 2017 meeting regarding the naming of an unnamed road in Millthorpe to the former Showground. Following community consultation it was recommended to Council that the preferred name Old Showground Lane be placed on public exhibition for a period of not less than 28 days (**Resolution No. 1711/018**)

During the 28 day public exhibition period, 1 submission was received from the Geographical Names Board (GNB) who have objected to the name Old Showground Lane. The objection was due to 'Principle 6.7.8 Suffixes, Prefixes and Directional Indicators' (NSW Addressing User Manual) whereby a road name shall not include qualifying terminology, a cardinal indicator or similar prefix (e.g. Upper, Lower, Old, New, East, West).

It is therefore recommended that the unnamed road at 162 - 168 Forest Reefs Road, Millthorpe, be named Showground Lane and be placed on public exhibition for not less than 28 days, and the required notifications be made in accordance with Council's Road and Street Name Policy.

Risk/Policy/Legislation Considerations:

While Council has the right to appeal the GNB's decision, the GNB has indicated that this would be unlikely to be successful.

Budget Implications:

The cost of supply and installation of one street sign is approximately \$300 and is within existing budget allocations.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

22) MINUTES OF THE BLAYNEY SHIRE SPORTS COUNCIL MEETING HELD ON THURSDAY, 16 NOVEMBER 2017

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 2.1 Cultural and sporting events are coordinated and resourced.

File No: PR.ME.1

Recommendation:

1. That the minutes of the Blayney Shire Sports Council Meeting, held on Thursday 16 November 2017 be received and noted.
2. That Council prepare options for the installation of shelters over the reserves bunkers at King George Oval, with a report including costings to be brought back to Sports Council.
3. That Sports Council supports:
 - a) The advancement of the Stage 2 expansion of Napier Oval, for the future home of soccer and cricket in Blayney Shire.
 - b) The investigation of the future expansion and development of a further stage of Napier Oval precinct to accommodate other sporting codes.

MINUTES OF THE MEETING OF BLAYNEY SHIRE SPORTS COUNCIL HELD ON THURSDAY 16 NOVEMBER 2017 AT THE BLAYNEY SHIRE COMMUNITY CENTRE CADIA ROOM

Meeting commenced at 6:05pm.

PRESENT:

Grant Baker (Blayney Shire Council), Cr John Newstead (Blayney Shire Council), Rod Corbett (Blayney Junior Soccer), Andrew Russ (Blayney Rugby Union), Trevor Jones (Blayney Harness Club), Anton Franze (For Greg Mitchell – Blayney Little Athletics), Cheryl Rutherford (Blayney Tennis Club), Adam Hornby (Blayney Senior Rugby League), Chris Smith (Heritage Country PSSA), Cr David Kingham (Blayney Shire Council).

APOLOGIES:

Rosemary Reid (A&P Association), Michael Truloff (Millthorpe Village Association), Greg Mitchell (Blayney Little Athletics).

RECOMMENDED: That the apologies be accepted.

(Anton Franze/John Newstead)

MINUTES PREVIOUS MEETING – 19 October 2017 (as circulated)

RECOMMENDED: That the minutes of the previous meeting held 19 October 2017 be accepted.

(Adam Hornby/Rod Corbett)

MATTERS ARISING FROM THE MINUTES

Fencing at Napier – Outstanding.

DISCLOSURES OF INTEREST

Nil.

CORRESPONDENCE

Correspondence (Distributed via Email to Sports Council)

Blayney Junior Soccer – Rod Corbett.

EVENT CALENDAR UPDATE

2017

Blayney Trotting Meeting Sunday 19th November 2017.

Blayney Golf Open Day Sunday 19th November 2017.

2018

Blayney Senior League - U18 Knockout 17th March 2018.

Blayney Tennis - Junior Development Series 6th May 2018.

Blayney Trotting Meeting Sunday 11th November 2018.

Blayney Trotting Meeting Sunday 18th November 2018.

GRANT FUNDING UPDATE

Defibrillator Grants – Information sent out to sporting clubs and clubs are encouraged to apply. It was agreed suitable locations would be:

- Blayney Showground
- Blayney Golf Club
- Blayney Tennis Club

Council's Financial Assistance Program is open and will close after 26th January.

ACTION: Email to be forwarded to Sports Council.

CBP Funding results not out yet.

GENERAL BUSINESS

King George Oval

Adam Hornby enquired about the completion of shelters over the reserves bunkers at King George Oval.

RECOMMENDED: That Council prepare options for the installation of shelters over the reserves bunkers at King George Oval, with a report including costings to be brought back to Sports Council.

(Adam Hornby/Chris Smith)

ACTION: Adam will look at getting quotes.

An enquiry had been made as to the naming of King George Oval.

ACTION: The local history group will be consulted on the naming of King George Oval.

Blayney Showground – Equestrian Area

It was asked about what it meant for the Equestrian covered arena to be shortlisted. Grant answered this and explained that a decision was yet to be made on the grant.

It was also asked if the arena will be able to be used for other horse related events. This is to be looked into further.

Sports Awards Dinner

The Sports Awards dinner was held and although it was a lovely evening only 77 people attended. The awards are not receiving enough nominations so it was decided that delegates from each club will nominate their members whilst attending Sports Council meetings. The venue for the dinner will also be reviewed at the next Sports Awards committee meeting.

Blayney Junior Soccer Club

A letter was tabled from the Junior Soccer Club and Rod Corbett spoke on behalf of their proposal.

RECOMMENDED: That Sports Council supports:

1. The advancement of the Stage 2 expansion of Napier Oval, for the future home of soccer and cricket in Blayney Shire.
2. The investigation of the future expansion and development of a further stage of Napier Oval precinct to accommodate other sporting codes.

(Rod Corbett/Trevor Jones)

Junior Soccer New Executive

Andrew Oldham – President

Bec Hewitt – Secretary

Little Athletics

Little Athletics asked for clarification of the reconfiguration of Athletics track.

ACTION: Grant Baker to discuss Athletics expansion with Anton Franze.

Terms of Reference

Referred to 15 February 2018 Sports Council meeting.

Committee Nominations

The Sports Council includes a minimum of 5 sporting or community representatives and the following nominations have been received:

Christine Smith

Trevor Jones

Adam Hornby

Cheryl Rutherford

Lorraine Dunkley

Michael Truloff

Rosemary Reid

Rebecca Scott

Update - Mailing List for Sports Council Committee

ACTION: Provide mailing list names to Committee for updating.

Council report amend to approve club/associations rather than individuals.

Sport & Recreation Plan – Public Exhibition Period Closed

Master plan submissions were received from:

- Carcoar
- Newbridge – site meeting.
- Lyndhurst

10. Future Meeting Dates 2018

Thursday 15 February 2018

Thursday, 17 May 2018

Thursday, 16 August 2018

Thursday, 15 November 2018

Meeting closed at 7.47pm.

Enclosures (following report)

Nil

Attachments (separate document)

Nil